



Snohomish County

Human Services

SNOHOMISH COUNTY URBAN COUNTY CONSORTIUM 2019 ANNUAL ACTION PLAN FINAL

*The mission of Human Services is to help all persons meet
their basic needs and develop their potential by providing
timely, effective human services and building community.*



**Snohomish County Urban County Consortium
2019 Annual Action Plan Final
Lead Grantee Template**

Table of Contents

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)	3
------------------------------------------------------	---

Process

PR-05 Lead & Responsible Agencies - 91.200(b)	8
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)	10
AP-12 Participation - 91.401, 91.105, 91.200(c)	36

2019 Annual Action Plan

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)	50
AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)	55
AP-35 Projects - 91.420, 91.220(d)	62
AP-38 Project Summary	64
AP-50 Geographic Distribution - 91.420, 91.220(f)	90
AP-55 Affordable Housing - 91.420, 91.220(g)	92
AP-60 Public Housing - 91.420, 91.220(h)	93
AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)	96
AP-75 Barriers to affordable housing -91.420, 91.220(j)	101
AP-85 Other Actions - 91.420, 91.220(k)	103
AP-90 Program Specific Requirements	106

Attachments

Appendix 1 to AP-12: Public Comments

Appendix 1 to AP-90: Snohomish County HOME Homebuyer Program Guidelines for Resale and Recapture

Appendix 2 to AP-90: HEARTH - The Continuum of Care Program & Emergency Solutions Grants Program Local Standards

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The 2019 Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) in order to receive federal grant funds available under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. The plan serves as both a local planning document and as an application to HUD for these funds. The grant funds may be used for affordable housing, facilities providing public or community services, infrastructure improvements such as streets, sidewalks, and water/sewer systems, public services, homeless programs, and economic development activities. In addition, the funds must be used primarily to benefit low-income persons and neighborhoods in our community.

The Snohomish County Urban County Consortium (Snohomish County Consortium) is a partnership between Snohomish County and the cities and towns within the county. The partnership allows the Consortium, as an Urban County, to receive funds each year under the CDBG, HOME, and ESG programs as formula grants and to use these funds to address local needs and goals. Snohomish County is the lead agency for the Snohomish County Consortium and the grant recipient of CDBG, HOME, and ESG funds on behalf of the Snohomish County Consortium. In this capacity, Snohomish County is responsible for the overall administration, planning, monitoring, and reporting requirements for these programs, including citizen participation and private and public agency consultation. The City of Everett and the City of Marysville participate in the Snohomish County Consortium for HOME funds only and are each also direct grant recipients of CDBG funds that benefit their respective jurisdictions and are the lead agencies for these CDBG funds.

This document is the Snohomish County Consortium - Lead Grantee Template of the 2019 Annual Action Plan for the Snohomish County Consortium CDBG, HOME, and ESG funds and this Executive Summary is the Executive Summary for the Lead Grantee Template. As required, the City of Everett and the City of Marysville have each also prepared a Participating Grantee CDBG Template of the 2019 Annual Action Plan for the CDBG funds they each administer directly and these templates each also have their own Executive Summary. Snohomish County, the City of Everett, and the City of Marysville coordinated and collaborated in preparation of the 2019 Annual Action Plan and the respective templates.

Investment of the grant funds is guided by the priority community needs and goals set forth in the adopted 2015-2019 Consolidated Plan. The 2015-2019 Consolidated Plan was prepared in 2015 in collaboration with residents, public agencies, private non-profit-organizations, faith-based organizations, local governments, and other stakeholders through consultations, surveys, and a citizen participation process. The plan was also informed by quantitative and qualitative data, existing plans

and reports, and general research. Additional citizen participation and consultation activities were conducted during development of the 2019 Annual Action Plan and are summarized below.

The 2019 Annual Action Plan is the fifth-year action plan under the 2015-2019 Consolidated Plan and covers the period of July 1, 2019 through June 30, 2020. It identifies the amount of CDBG, HOME, and ESG grant funds available for the 2019 program year for the Snohomish County Consortium and describes how these funds will be used to help meet the five-year goals established in the 2015-2019 Consolidated Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

For the 2019 program year, the fifth-year of the 2015-2019 Consolidated Plan, a total of \$6,108,728 in funding under the CDBG, HOME, and ESG programs is available to the Snohomish County Consortium to help meet the five-year goals. This includes:

- \$3,017,935 in 2019 CDBG Grant Funds,
- \$80,000 in estimated 2019 CDBG Program Income,
- \$561,208 in prior year CDBG funds,
- \$1,848,758 in 2019 HOME Grant Funds,
- \$341,161 in 2018 HOME Program Income,
- \$259,666 in 2019 ESG Grant Funds.

All of the activities selected to receive funds under the CDBG, HOME, and ESG programs for the 2019 program year through the Snohomish County Consortium will help address priority needs and goals in the 2015-2019 Consolidated Plan. The \$6,108,728 available grant funds is allocated as follows:

- \$3,147,673 for Affordable Housing Projects & Programs,
- \$1,460,236 for Public Facility & Infrastructure Projects,
- \$452,690 for Homeless, Special Needs, and Fair Housing Service Projects,
- \$240,191 for Homeless Shelter, Rapid Rehousing, and Homeless Management Information System, and
- \$807,937 for Grant Planning & Administration.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2017 program year was the third year under the 2015-2019 Consolidated Plan, which ended on June

30, 2018. Overall, the Consortium made significant progress towards the annual and five-year goals during the 2017 program year.

Meeting Affordable Housing Needs in Our Community

Most of the CDBG and HOME affordable housing goals are on track to meet the five-year goals, with 631 households served this year. Accomplishments for homeowner minor home repair and tenant based rental assistance exceeded the annual goals and are on track to meet, or exceed, the five-year goals. First-time homebuyer assistance annual goal exceeded the anticipated goal and are on track to meet the five-year goal. Annual goals for rental housing constructed and rehabilitated, are less than expected, however, 2017 projects funded under these goals take more than one year to complete and are currently in progress. Please refer to Attachment 2: "2017 CAPER Addendum Affordable Rental Housing Projects in Process." Accomplishments for rental housing projects in process will be reported in the 2018 and 2019 CAPERS. The annual goal for homeowner home rehabilitation is below the anticipated number due to many projects closing in early July of 2018, after the end of the 2017 program year. Three additional homeowner HOME rehabilitation projects were completed in July and will be reported in the 2018 CAPER along with the 2018 accomplishments. The five-year goal is slightly under the anticipated accomplishments.

Making Public Facility and Infrastructure Improvements in our Community

Seven public facility and infrastructure projects were completed during the program year, reflecting progress toward both infrastructure five-year goals and two public facility five-year goals. Three goals met or exceeded the annual goal and one of the public facility goals exceeded the five-year goal by 198%. One of the public facility goals reflects no progress toward the five-year goal, however, the 2017 projects funded under this goal are currently in progress and will be reported in future years.

To increase accomplishments under specific public facilities and infrastructure goals, for the 2019 CDBG Notice of Funding Availability the Policy Advisory Board (PAB) approved a proposal to award ten bonus points to projects meeting one of the public facilities or infrastructure priorities with an unmet five-year goal. The points will be added to the project's total score from the Threshold Review and Evaluation Criteria. This will provide an incentive for agencies to apply for funding unmet public facility and infrastructure needs in our community.

Providing Needed Services in Our Community

The annual goal for CDBG public service projects serving homeless persons and the annual goal for CDBG public service projects serving persons with special needs were slightly lower than anticipated, however both goals have already exceeded the five-year goals. The annual goal for CDBG public service projects providing fair housing services was met and the five-year goal is slightly under the anticipated percentage, however the agency providing fair housing services is meeting their program and contract goals for all persons served. The annual goal for ESG emergency shelter is slightly under the projected

number served, but the five-year goal has been exceeded. The ESG rapid rehousing one-year and five-year goals were slightly under the expected goals. Low vacancy rates for private market rentals continue to pose a challenge for projects that use a scattered site model such as rapid rehousing. In 2017, the average vacancy rate of a two-bedroom apartment in Snohomish County was 3.7%. Low vacancy rates makes it difficult to locate and obtain safe and affordable housing in the private market. The County continues its landlord engagement efforts.

4. Summary of Citizen Participation Process and consultation process

Snohomish County conducted several citizen participation and consultation activities during development of the Draft 2019 Annual Action Plan. Opportunities for input were provided during different stages of development, including two initial public hearings, citizen representation on the Technical Advisory Committee and the Policy Advisory Board, which make project funding recommendations, a 30-day public review and comment period and a public hearing once the Draft 2019 Annual Action Plan is developed, and public meetings of the Snohomish County Council prior to approval of the final plan.

Outreach methods for the initial public hearings included publication of a newspaper ad in the newspaper of general circulation in Snohomish County and providing notice of the hearings through email distribution lists, internet postings, and flyers in English and Spanish. The hearings were held at accessible locations. Those not able to attend the hearings were able to submit comments in writing via e-mail or mail, or in an alternate format upon request. Comments received in the initial stages of development were considered during development of the Draft 2019 Annual Action Plan.

Outreach efforts for the 30-day public review and comment period and public hearing on the Draft 2019 Annual Action Plan utilized these same methods and included a news release and the availability of the draft plan on-line, at Consortium-member city and town halls, at Consortium-member public libraries, and upon request.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Seven comments were received during the initial stages of development of the 2019 Annual Action Plan and one comment was received at a Snohomish County Council meeting for a total of eight comments. The needs conveyed were for more affordable housing for all income levels, and prevention and services for low-income households, persons experiencing homelessness, or at risk of homelessness. The needs recommended in the public comments are reflected in the projects selected for funding.

The first comment expressed concern for affordable housing options for all income levels, specifically workforce housing. The second comment made a recommendation to develop a mobile home/RV park

for homeless families on vacant lots owned by Snohomish County in partnership with a local housing authority. The third comment voiced concern about using tax payer funds to build low-income housing when commenter, at the age of 76, gets no break on taxes. The fourth comment suggested funding go toward widening the bridge over the Snohomish River on Highway 9. The fifth comment asked if there is way to include the TotalHealth program with Housing Navigators, which can be used by navigators to identify community resources to inform those indicating they have one or more basic needs. The sixth comment advocated for funding the Meals on Wheels program. The seventh comment communicated the need for addressing sources of pollution that negatively affect our ecosystems in the Puget Sound and advocated for more rain gardens and bee sanctuaries.

One additional comment was received during the Snohomish County Law & Justice Committee meeting on April 8, 2019, advocating for development of services and affordable housing for persons experiencing homelessness and persons with special needs, on property in the City of Snohomish.

6. Summary of comments or views not accepted and the reasons for not accepting them

The County accepts the fourth comment, but notes that the County entitlement funding for infrastructure cannot be used for state highway projects. The Consortium, as an Urban County, receives funds each year under the CDBG, HOME, and ESG programs as formula grants to be used to address local needs and goals.

7. Summary

The investment of 2019 CDBG, HOME, and ESG funds in the Snohomish County Consortium area is intended to help maintain and increase decent affordable housing options and to help make suitable living environments more available and accessible throughout Snohomish County.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SNOHOMISH COUNTY	Human Services Department
HOME Administrator	SNOHOMISH COUNTY	Human Services Department
ESG Administrator	SNOHOMISH COUNTY	Human Services Department

Table 1 – Responsible Agencies

Narrative

The Snohomish County Consortium is a partnership between Snohomish County and the cities and towns within the county. The partnership allows the Snohomish County Consortium, as an Urban County, to receive funds each year under the CDBG, HOME, and ESG programs as formula grants and to use these funds to address local needs and goals. Snohomish County is the lead agency of the Snohomish County Consortium and the grant recipient of CDBG, HOME, and ESG funds on behalf of the Snohomish County Consortium. In this capacity, Snohomish County is responsible for the overall administration, planning, monitoring, and reporting requirements for these programs, including citizen participation and private and public agency consultation.

The City of Everett and the City of Marysville participate in the Snohomish County Consortium for HOME funds only and are each also direct grant recipients of CDBG funds that benefit their respective jurisdictions. Pursuant to an interlocal agreement, 21% of the HOME funds received each year by the Snohomish County Consortium are set-aside for City of Everett affordable housing projects; the City of Everett carries out some administrative and planning responsibilities related to these HOME funds, with oversight provided by Snohomish County as lead agency. The City of Everett is the lead agency and grant recipient for City of Everett CDBG funds. The City of Marysville is the lead agency and grant recipient for City of Marysville CDBG funds.

Snohomish County, the City of Everett, and the City of Marysville coordinated and collaborated in preparation of the 2019 Annual Action Plan and the respective templates. This document is the Snohomish County Consortium Lead Grantee Template of the 2019 Annual Action Plan. The City of Everett and the City of Marysville have each also prepared a separate Participating Grantee CDBG Template of the 2019 Annual Action Plan for the CDBG funds they each administer directly. See the corresponding PR-05 Lead & Responsible Agencies sections in the Participating Grantee CDBG Template documents for the City of Everett and the City of Marysville for additional information on administration of their individual CDBG programs.

Consolidated Plan Public Contact Information

For additional information or to request a reasonable accommodation to provide information in this document in an alternate format, please contact:

Debra May, Planning and Relocation Specialist
Phone: 425-388-3264
E-mail: debra.may@snoco.org

For information on the City of Marysville Participating Grantee CDBG Template, please contact:

Amy Hess, Assistance Planner
Phone: 360-363-8215
ahess@marysvillewa.gov

For information on the City of Everett Participating Grantee CDBG Template, please contact:

Rebecca A. McCrary
Housing and Community Development Program Manager
Phone: 425-257-7133
Email: ramccrary@everettwa.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

This section includes a summary of activities to enhance coordination between housing providers and agencies providing services, a summary of coordination and consultation efforts with the Everett/Snohomish County Continuum of Care, and a summary of consultation efforts with public and private agencies and local governments in development of the 2019 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Local coordination efforts that link housing and services providers are ongoing and continue to be strong in Snohomish County, particularly in regard to projects serving people experiencing homelessness and people with special needs. Coordination is achieved through participation in various community partnerships and collaborative efforts, such as the Housing Consortium of Everett and Snohomish County, the Continuum of Care, and the Investing in Futures Initiative. These partnerships and collaborations provide ongoing opportunities for public and private agencies to coordinate and align efforts around housing, homelessness, direct services, and enhancing systems coordination. Many service providers, some of which receive funding through the County, work closely with landlords through the implementation of various housing and service programs. These providers often assist clients in obtaining rental units and in working with landlords to resolve issues that arise so that clients may remain in the units and achieve stability. A local service provider, which receives funding through the County, also operates a renter certification program. The program provides education and assistance to help people with problematic rental histories access the private rental market by connecting with mainstream services to address barriers and conducts outreach to social service programs and landlords. In addition, coordinated entry housing navigators are being funded through the County to work with homeless individuals and families to connect them with housing and have access to a flexible fund so that they can pay deposits, rents, and other costs associated with getting them into housing with private landlords and connected with services to avoid the homeless housing system when possible. As part of its affordable housing application process, the County continues to include a review of whether the appropriate type and level of supportive services will be available where this is relevant to the population served. This helps ensure that housing providers will coordinate with service providers to the extent necessary to connect tenants with the services they will need to maintain housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The County is the Continuum of Care (CoC) Collaborative Applicant (CA). County CoC staff consult and coordinate with a broad range of stakeholders throughout the year via meetings and electronic tools. The County's Consolidated Plan and CoC staff are co-located within the same Division and work collectively together. CoC staff coordinate activities with the CoC Board and its committees, housing and services providers, and stakeholders. The County works with these groups to identify and address the needs of those experiencing or at risk of homelessness and those with special needs including chronically homeless individuals and families, families with children, veterans and unaccompanied youth. The coordinated entry system provides a common assessment and intake procedure that streamlines access to housing and services for all populations and includes specialty navigation sites for survivors of domestic violence and unaccompanied youth. The County coordinated efforts to establish a Homeless Outreach Coalition that coordinates street outreach efforts provide services to chronically homeless individuals and families, including connections to the coordinated entry system. The Veterans Homeless Committee provides outreach, coordinated entry intake, services, and access to other programs for veterans who are homeless, chronically homeless or at risk. The Investing in Families Initiative, a collective effort between government, private philanthropy, employment, education, non-profit housing and services providers that is centered on ending homelessness, is also led by the County. Outreach and coordinated entry intake for unaccompanied youth and young adults is conducted by the lead youth agency and is coordinated with other youth services. The coordinated entry system connects persons who are at imminent risk of homelessness with a prevention navigator who can connect them with assistance and services needed to stabilize in housing. The following is a summary of CoC coordination with systems of care. The County Human Services Department is part of a collaborative that addresses the needs of seriously mentally ill persons being released from jails. Healthcare coordination efforts include recent activities to have housing navigators onsite at various healthcare clinics and there is representation for healthcare and hospitals on the CoC Board. The County also funds programs that support discharge planning and transition services for at risk individuals. The County provides leadership and support for the Family Unification Project which includes housing and service coordination for youth aging out of foster care, a youth representative sits on the CoC Board, and agencies who provide foster care, shelter, transitional housing and services for youth are familiar with and able to connect youth exiting care with coordinated entry and specialized services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The consultation process on allocating ESG funds and developing performance has spanned the last five years. There were initial measures and evaluation standards that were developed per the Interim

Regulations, and then reviewed again as part of the annual funding process and Annual Action Plan. The CoC Collaborative Applicant (CA) met with ESG and CoC agencies and the Continuum of Care (CoC) to review data, evaluate and set targets based on HEARTH measures, local goals and project and population types. Feedback was also received through the annual action plan process.

See AP-90 ESG Program Specific Narrative for specific performance standards developed for ESG and CoC projects. A continuous quality improvement process for performance evaluation includes documenting any project's performance barriers and evaluating for validity. The Data and Evaluation Committee of our local CoC Board has established population specific benchmarks. The benchmarks undergo ongoing review and evaluation to ensure they are compliant with any requirements and are measuring performance appropriate to project type, populations or other critical factors. Benchmarks are set for ESG funded projects for shelter and rapid rehousing, as those are types of projects that have been funded to date.

The County conducted a consultation meeting with ESG and the CoC Board again on February 26, 2015 during development of the 2015-2019 Consolidated Plan and provided information at their Strategic Planning Committee meeting. For those members who could not be present, information was provided on how they might review and provide comment on ESG allocation and performance. The funding recommendations were to fund emergency shelters and rapid rehousing, due to the limited funding, and the fact that some prevention is funded through other funding resources. In addition, a limited amount was allocated to HMIS to support both agency data entry and County HMIS administration. Administration is retained by the County due to the administrative burden and limited administration funds available. During the consultation meeting, those present agreed that the County should keep the same allocation categories and approximate amounts or proportions. If funding were to increase substantially, then the CoC might be interested in funding additional prevention activities later on.

The County administers the HMIS and is the CA that works side by side with the CoC Board. Throughout the development of HMIS, the County has provided information on HMIS Standards and other HMIS related functions, and a provider user group has been involved in the implementation of HMIS. In addition, the CoC Board has approved the HMIS Governance Charter which includes policies. Since the County actually administers HMIS and has legal responsibility for many aspects of HMIS, including accountability for funding, the County has established protocols for managing HMIS.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	EVERETT GOSPEL MISSION
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
2	Agency/Group/Organization	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing Fair Housing, Advocates (Homeless Policy Task Force Representative), Veterans

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. In addition, organization provided input on affordable housing needs at an initial public hearing. Input was taken into consideration during development of the plan and the plan includes funding for a project to provide assistance with security and utility deposits for low-income households to help address the need identified. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
3	Agency/Group/Organization	CATHOLIC COMMUNITY SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Mental Health, Jail Transition Discharge Services

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
4	Agency/Group/Organization	Interfaith Association of NW WA
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
5	Agency/Group/Organization	Snohomish County Legal Services
	Agency/Group/Organization Type	Services-homeless Civil Legal Services - Homeless and Low-Income
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
6	Agency/Group/Organization	COMPASS HEALTH
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Services-Health Mental Health, Inpatient Facility and Jail Transition Discharge Services

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County
7	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County
8	Agency/Group/Organization	COCOON HOUSE
	Agency/Group/Organization Type	Housing Services-Children Services-homeless Youth
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
9	Agency/Group/Organization	HOUSING AUTHORITY OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Housing PHA Housing Vouchers for Disabled Persons Exiting Institutions of Care

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. In addition, the agency was consulted via email on the public housing section of this plan which incorporates the input provided. Additional opportunities for input on ongoing planning activities were provided throughout the year in person or via email as part of the countywide consultation process. Anticipated outcome of these activities is improved coordination and progress towards addressing the affordable housing needs in the community. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
10	Agency/Group/Organization	SENIOR SERVICES OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
11	Agency/Group/Organization	DOMESTIC VIOLENCE SERVICES OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
12	Agency/Group/Organization	Everett Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted via email on the public housing section of this plan which incorporates the input provided. Additional opportunities for input on ongoing planning activities were provided throughout the year in person or via email as part of the countywide consultation process. Anticipated outcome of these activities is to improve coordination and progress towards addressing affordable housing needs in the community. Agency is also a member of the Housing Consortium of Everett and Snohomish County. The Draft 2019 Annual Action Plan includes a recommendation to award the Everett Housing Authority HOME funds for development of new affordable rental housing.
13	Agency/Group/Organization	Housing Consortium of Everett & Snohomish County
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Consortium of Everett and Snohomish County consists of a diverse group of over 45 profit and non-profit organizations working together on affordable housing issues in our community including housing developers, housing service providers, financial institutions, local governments, and individuals. The organization is a member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. County staff also participate in regular meetings of this organizations which provides ongoing opportunities for consultation on affordable housing issues throughout the year. Additional opportunities for input on ongoing planning activities related to affordable housing were provided throughout the year in person or via e-mail as part of the countywide planning process. Anticipated outcome is to improve coordination and progress towards addressing affordable housing needs in the community.
14	Agency/Group/Organization	Everett/Snohomish County Continuum of Care
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Snohomish County is the Collaborative Applicant for the Continuum of Care and Continuum of Care staff provided information for the Annual Action Plan homeless sections. Continuum of Care staff also provide review for consistency with the Continuum of Care plan for CDBG, HOME, and ESG applications.
15	Agency/Group/Organization	Everett School District
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
16	Agency/Group/Organization	Snohomish County Planning & Development
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of the Partnership to End Homelessness Continuum of Care Board. The Snohomish County Human Services Department and Snohomish County Planning & Development Services Department participate in ongoing coordination meetings throughout the year on affordable housing and related planning efforts of both departments, including both comprehensive planning and consolidated planning efforts. The anticipated outcome is to improve consistency and coordination of efforts. Planning & Development Services also provides review of CDBG public facility and infrastructure applications regarding consistency with county-wide planning policies.
17	Agency/Group/Organization	Snohomish County Human Services - Chemical Dependency, Mental Health, & Veteran Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health Planning organization Chemical Dependency, Mental Health, Veterans Grantee Department
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. This department acts as liaison to the North Sound Mental Health Administration which provides discharge planning for Western State Hospital, a publicly funded institution of care/mental health facility.

18	Agency/Group/Organization	Snohomish County Economic Development
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation was conducted throughout the year in person and via email regarding economic development needs in the community. Consultation is ongoing and anticipated outcome is to help further assess and identify priority needs, goals, and strategies for economic development activities in the community.
19	Agency/Group/Organization	WORK OPPORTUNITIES
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
20	Agency/Group/Organization	Snohomish County Human Services - Division of Early Learning
	Agency/Group/Organization Type	Services-Children Services-Education Early Childhood Learning Grantee Department

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
21	Agency/Group/Organization	Snohomish County Sheriff
	Agency/Group/Organization Type	Other government - County law enforcement
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
22	Agency/Group/Organization	BUILDING CHANGES
	Agency/Group/Organization Type	Philanthropic Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty. Agency is also a member of the Housing Consortium of Everett and Snohomish County.
23	Agency/Group/Organization	SW Neighborhood Center
	Agency/Group/Organization Type	Services - Housing Services - Refugees/Immigrants Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
24	Agency/Group/Organization	Providence Regional Medical Center
	Agency/Group/Organization Type	Business Leaders Hospital/Health Care Facility, hospital discharge planning Major Employer
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
25	Agency/Group/Organization	Work Force Snohomish
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
26	Agency/Group/Organization	Edmonds Community College
	Agency/Group/Organization Type	Services-Education Major Employer
	What section of the Plan was addressed by Consultation?	Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
27	Agency/Group/Organization	Community Transit
	Agency/Group/Organization Type	Regional organization Transportation Major Employer
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
28	Agency/Group/Organization	Department of Social & Health Services
	Agency/Group/Organization Type	Child Welfare Agency Publicly Funded Institution/System of Care social services, foster care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provided through various ongoing planning activities throughout the year via in-person and electronic methods, such as e-mails and surveys. Anticipated outcome of these activities is to improve coordination and to make progress in preventing and ending homelessness and alleviating the effects of poverty.
29	Agency/Group/Organization	Snohomish County Consortium Local Governments
	Agency/Group/Organization Type	Other government - Local Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy non-homeless community development

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Snohomish County sought input from local governments in the Consortium through email invitations to participate in public hearings and public review and comment periods related to development of the plan. The Technical Advisory Committee and the Policy Advisory Board also contain seats for city and town representatives and provide an opportunity for cities and towns to participate in the application review and recommendation process for CDBG, HOME, and ESG funds and to provide input to Snohomish County related to the administration of these programs. In addition, the City of Everett and the City of Marysville participated in subcommittees of the Continuum of Care Partnership to End Homelessness Board. Anticipated outcome is improved coordination and progress towards addressing affordable housing and community development needs of low and moderate income persons and neighborhoods in the community.</p>
30	Agency/Group/Organization	Snohomish County Jail
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Snohomish County staff of the Human Services Housing & Community Services Division, which includes Continuum of Care staff and Consolidated Planning staff, consult in person and via email with staff of Snohomish County Human Services Chemical Dependency, Mental Health and Veteran Services Division, which administers the Snohomish County Jail Transitions Services program. Memorandums of Understanding exist with the Snohomish County jail and other jails regarding transition services. The program provides eligibility screening and contracts and coordinates with community agencies to provide discharge planning services. Anticipated outcome of continued consultation and coordination is the prevention of discharge of individual into homelessness.</p>

31	Agency/Group/Organization	Snohomish County Human Services - Housing & Community Services
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Snohomish County Human Services Department Housing and Community Services Division includes both Continuum of Care and Consolidated Planning staff which consulted with each other in person and via email. Anticipated outcome is coordination and consistency in planning efforts and to continue to make progress in preventing and ending homeless, alleviating the affects of poverty, and addressing affordable housing and community development needs of low and moderate income persons and neighborhoods in the community.
32	Agency/Group/Organization	Western State Hospital
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Snohomish County staff of the Human Services Housing & Community Services Division, which includes Continuum of Care staff and Consolidated Planning staff, consulted in person and via email with staff of Snohomish County Human Services Chemical Dependency, Mental Health and Veteran Services Division, which is the Snohomish County North Sound Mental Health Association (NSMHA) County Coordinator. NSMHA has two staff that coordinate with Western State Hospital to plan for discharge in coordination with community mental health providers. In addition, Compass Health (listed above) has an inpatient transition team that works with other psychiatric inpatient facilities to provide discharge planning. Anticipated outcome of continued consultation and coordination is the prevention of discharge of individual into homelessness.
33	Agency/Group/Organization	HOUSING HOPE
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Member of the Partnership to End Homelessness Continuum of Care Board. Opportunity for input is provide through various ongoing planning activities throughout the year via in-person and electronic methods, such as email and surveys. Anticipated outcome of these activities is to improve coordination and make progress in preventing and ending homelessness, and alleviating the effects of poverty. Organization is also a member of the Housing Consortium of Everett and Snohomish County. Housing Hope has been recommended for an award of HOME funds for the rehabilitation of two of their affordable housing complexes in the City of Everett.

Identify any Agency Types not consulted and provide rationale for not consulting

Efforts were made to encourage input and consult as broadly as possible with all types of agencies and community stakeholders during development of the 2019 Annual Action Plan through e-mail distribution lists, newspaper ads, public hearings, and other outreach methods. The distribution lists include public and private agencies that provide assisted housing, health services, and social services, other organizations, local governments, and interested individuals. These activities augmented the extensive consultation process conducted during development of the Snohomish County Consortium 2015-2019 Consolidated Plan and 2015 Annual Action Plan, details of which may be referenced in that document.

The Continuum of Care Board, the Partnership to End Homelessness, is continuing its recruitment efforts for a Board member representing businesses.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Snohomish County	The Homeless Strategy in the Strategic Plan is consistent with the Continuum of Care goals. In addition, the Priority Needs and Goals in the Strategic Plan related to homeless and at-risk persons are consistent with Continuum of Care goals. In addition, the 2019 AP-65 Homeless Activities Annual Action Plan is consistent with Continuum Care Goals.
Comprehensive Plan	Snohomish County	Both plans support a diversity of housing options to meet a variety of needs and to provide housing opportunities for all segments of the population.
Analysis of Impediments to Fair Housing Choice	Snohomish County	Several affordable housing and non-housing community development goals in the Strategic Plan will help meet goals in the Snohomish County Consortium Fair Housing Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative

Consortium-member cities and towns have representative seats on the Snohomish County Consortium's Technical Advisory Committee (TAC) and Policy Advisory Board (PAB). The TAC typically meets two to three times each year to evaluate project applications and make funding recommendations to the PAB for CDBG, HOME, and ESG funds based on established criteria. The PAB meets at least twice a year, reviews the TAC funding recommendations, makes final funding recommendations to Snohomish County, and provides other guidance and recommendations to Snohomish County related to administration of the CDBG, HOME, and ESG programs.

Consortium-member cities and towns also assisted in the 2015-2019 Consolidated Plan and 2015-2019 Annual Action Plans and as CDBG project sponsors for some public facility and infrastructure projects that are selected for funding through the application process.

Coordination with other local planning efforts is also supported through the application process. Application review for CDBG infrastructure projects takes into consideration consistency with county-wide planning policies and application review for affordable housing projects takes into consideration consistency with relevant plans such as local government comprehensive plans/housing elements and the Continuum of Care plan.

In addition, various other ongoing coordination and collaboration efforts are expected to continue with, and through, various local, regional, and state groups, including but not limited to: 1) Snohomish County Tomorrow, which provides a forum for the cities, towns, and Snohomish County to collaborate on common growth management issues and periodic reporting on housing characteristics and needs in Snohomish County; 2) the Affordable Housing Alliance of Snohomish County, which is an interjurisdictional entity that provides the opportunity for education, technical support, collaboration, and advocacy towards addressing the need for affordable housing throughout the county for participating cities, town, public housing authorities, and Snohomish County; 3) the Continuum of Care; 4) the Housing Consortium of Everett and Snohomish County; 5) Workforce Snohomish; 6) the Puget Sound Regional Council; 7) the Washington State Department of Commerce; and 8) the Washington State Housing Finance Commission.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Snohomish County followed its approved Citizen Participation Plan (CPP) for the Snohomish County Consortium in development of the 2019 Annual Action Plan.

The CPP provides for and encourages citizen participation in development of the Consolidated Plan, the Annual Action Plans, any substantial amendments to these plans, and the annual performance and evaluation report. The CPP encourages participation of all of residents of the county, including low- and moderate-income persons, persons with special needs such as elderly persons and persons with disabilities, and persons of racial and ethnic minorities. The CPP provides for consultation with the public housing authorities and its residents. The CPP also incorporates citizen participation through the Consortium's Technical Advisory Committee (TAC) and Policy Advisory Board (PAB). The TAC is comprised of Consortium-member representatives and citizen representatives, including two citizen seats for low-income persons, two citizen seats for seniors, two citizen seats for persons with disabilities, and two citizen seats for persons of racial/ethnic minority. The TAC assists in the project application review process and makes funding recommendations based on established criteria and met two times from July 2018 through February 2019. The PAB is comprised of Consortium-member representatives and a citizen representative, makes final project funding recommendations and provides other guidance and recommendations on CDBG, HOME, and ESG program administration, and met in August 2018, November 2018, and March 2019. In addition, the CPP provides residents with a reasonable opportunity to comment on proposed plans, any proposed substantial amendments to the plans, and the annual performance and evaluation reports.

A summary is provided below of the citizen participation and outreach activities conducted in development of the 2019 Annual Action Plan. Outreach for public hearings included flyers, which were translated into Spanish, outreach to public housing residents, and the use of email and the internet. Eight comments were received during the development of the 2019 Annual Action Plan and are summarized below. A full summary of the comments and responses to the comments are located in Appendix 1 to AP-12.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, and Local Governments</p>	<p>Two public hearings held on 12/5/18 at 12 p.m. and 6 p.m. at the Snohomish County Campus in Everett. Three persons attended. The meeting site was accessible. Reasonable accommodations and language interpreters were available upon request.</p>	<p>The first comment expressed concern for affordable housing options for all income levels, specifically workforce housing. The second comment made a recommendation to develop a mobile home/RV park for homeless families on vacant lots owned by Snohomish County in partnership with a local housing authority. The third comment voiced concern about using tax payer funds to build low-income housing when commenter, at the age of 76, gets no break on taxes. The</p>	<p>The County accepts the fourth comment, but notes that the County entitlement funding for infrastructure cannot be used for state highway projects. The Consortium, as an Urban County, receives funds each year under the CDBG, HOME, and ESG programs as formula grants to be used to address local needs and goals.</p>	
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				<p>fourth comment suggested funding go toward widening the bridge over the Snohomish River on Highway 9. The fifth comment asked if there is way to include the TotalHealth program with Housing Navigators, which can be used by navigators to identify community resources to inform those indicating they have one or more basic needs. The sixth comment advocated for funding the Meals on Wheels program. The seventh comment communicated the need for addressing sources of pollution that negatively</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				affect our ecosystems in the Puget Sound and advocated for more rain gardens and bee sanctuaries.		
2	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Organizations, Public Agencies, and Local Governments</p>	Newspaper ad for the December 2018 public hearings was placed in the Herald, the newspaper of general circulation in Snohomish County.	See comment above for public hearing.	See comment above for public hearing.	

3	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, and Local Governments</p>	<p>Internet outreach was conducted by sending notices and flyers of public hearings to the affordable housing and community development e-mail distribution list of interested organizations, agencies, local governments, and other interested persons and the Housing and Community Services e-mail distribution list maintained by the Snohomish County Human Services Department and by posting copies of the flyers on-line on the Human Services Department webpage. As noted above, three persons</p>	See comment summary above for public hearing.	See comment summary above for public hearing.	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			attended the hearings.			
4	Flyers	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, Local Governments</p>	<p>Flyers in English and Spanish encouraging participation in the public hearings were distributed as noted in the response above with request for distribution and posting, were available in the Snohomish County Human Services Department direct service reception area, were posted on-line on the Human Services Department website, and were sent to libraries in the Sno-Isle Regional Library system for requested posting.</p>	See comment summary above for public hearing.	See comment summary above for public hearing.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, and Local Governments</p>	<p>A public hearing on the Draft 2019 Annual Action Plan was held on April 4, 2019 at 3 p.m. at the Snohomish County Campus in Everett, WA. The meeting site was accessible. Reasonable accommodations and language interpreters were available upon request.</p>	<p>No comments were received.</p>	<p>Not applicable.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Organizations, Public Agencies, and Local Governments</p>	Newspaper ad for the 30-day public review and comment period and the April 4, 2019 public hearing on the draft plan will be placed in the Everett Herald, the newspaper of general circulation in Snohomish County.	No comments were received.	Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, and Local Governments</p>	<p>Internet outreach will be conducted by sending notices and flyers of public hearings to affordable housing and community development e-mail distribution list of interested organizations, agencies, local governments, and other interested persons and the Housing and Community Services e-mail distribution list maintained by the Snohomish County Human Services Department and by posting copies of flyers on the Human Services Department webpage.</p>	No comments were received.	Not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Flyers	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Organizations, Public Agencies, Local Governments</p>	<p>Flyers in English and Spanish encouraging participation in the public review and comment period on the draft plan will be distributed prior to the April 4, 2019 public hearing, and will be available in the Snohomish County Human Services Department direct service reception area, will be posted on-line on the Human Services Department website, and will be sent to libraries in the Sno-Isle Regional Library system for requested posting.</p>	No comments were received.	Not applicable.	

9	Public Meeting	Non-targeted/broad community	Public meeting(s) of the Snohomish County Council Law and Justice/Human Services Committee meeting held on April 8, 2019 at 1:30 pm at the Snohomish County administration building in Everett.	The comment refers to a letter he had written that was published in the Herald newspaper on February 27, 2018 about affordable housing in the City of Snohomish on the Bonneville property. He commented that he disagrees with the City's use of the property and advocates that the property be developed to serve the very low-income of all ages in east county with a mix of apartment's, mobile home, RVs, and perhaps siting a social service agency and medical clinic.	Not applicable.	
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Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

This section describes the resources anticipated to be available to help address the priority needs and objectives identified in this Strategic Plan. It includes federal funds and program income anticipated to be available under the Snohomish County Consortium CDBG, HOME, and ESG programs, broken out by Year 5 (Program Year 2019) of the 2015-2019 Consolidated Plan. It also includes information on other federal, state, local, and private resources anticipated to be available.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,017,935	80,000	561,208	3,659,143	0	2019 CDBG is actual and the CDBG program income is estimated.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,848,758	341,161	0	2,189,919	0	2018 HOME program income is actual to date.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	259,666	0	0	259,666	0	2019 ESG annual allocation is actual.
Other	public - federal	Other	0	0	0	0	0	

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG, HOME, and ESG funds leverage additional resources from a variety of other federal, state, and local resources. Applicants for projects to be funded from these programs provide information on contributing funds during the application process and leveraging of resources is one of the criteria evaluated during the application review process for affordable housing and service projects. For Year 5 (Program Year 2019), it is estimated that CDBG, HOME, and ESG projects will have contributing funds of over \$46 million from other resources.

Matching funds are required for HOME and ESG funds. For these funds, project sponsors will be required to provide matching resources as part of the contracting process and will subsequently be monitored to document that the match was expended. The County will provide required matching funds for ESG funds used for County administration and County HMIS costs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Snohomish County is working in partnership with North Sound Behavioral Health Organization (BHO) to locate two 16-bed substance use disorder inpatient treatment facilities for adults in vacant space within Denney Juvenile Justice Center's detention area. The total cost is \$18 million with \$15 million secured through braiding local, BHO and state funds with a current request into Washington State Legislature for an additional \$3 million of capital funds.

Discussion

Other federal, state, local, and private funds anticipated/estimated to be available to help address the needs and objectives in Year 5 (Program Year 2019) of this Strategic Plan include:

HUD Continuum of Care, \$8,205,677
HUD Section 8 Housing Administration Funds (EHA), \$2,356,000
HUD Section 8 Housing Assistance Funds (EHA), \$30,721,243
HUD Section 8 Housing Administration Funds (HASCO), \$3,300,000
HUD Section 8 Housing Assistance Funds (HASCO), \$46,200,000
WA State ESG, \$208,105
WA State HOPE, \$160,000
WA State DSHS, \$458,060
WA State Housing Trust Fund O&M, \$33,156
WA State Housing Trust Fund, \$7,000,000
WA State Office of Crime Victims Advocacy, \$21,080
Washington State Housing Finance Commission, \$82,500
Washington Families Fund, \$97,095
WA State Combined Homeless Grant, \$3,186,653
Snohomish County Affordable Housing Trust Fund, \$650,000
Snohomish County Ending Homelessness Program, \$3,660,000
Snohomish County General Funds, \$184,587
Snohomish County Sales Tax Affordable Housing Development Fund, \$2,477,628
Snohomish County Reet 2 Funds, \$1,300,000
HUD Section 18 Public Housing Disposition Funds \$9,774,435
Snohomish County Sales Tax Rental Voucher Program, \$904,273
Building Changes - Systems Innovation Grant, \$402,500
FEMA Emergency Food and Shelter Program, \$23,541
City of Everett Human Needs, \$52,400
City of Everett CDBG, \$135,000
City of Everett O&M, \$43,000
City of Lynnwood Human Needs, \$15,000
City of Bothell Human Needs, \$4,965

Legal Foundation of Washington, \$33,650
Tax Credit Equity, \$23,815,863
RHY Basic Center Program, \$200,000
Private First Mortgage, \$1,595,556
Miscellaneous Foundation Grants and Private Donations, \$2,668,326

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rental Housing	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$21,631 HOME: \$1,446,397	Rental units constructed: 4 Household Housing Unit Rental units rehabilitated: 22 Household Housing Unit
2	Tenant-Based Rental Assistance	2016	2019	Affordable Housing		Affordable Housing	HOME: \$100,000	Tenant-based rental assistance / Rapid Rehousing: 70 Households Assisted
3	Homeowner Minor Home Repair	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$821,483	Homeowner Housing Rehabilitated: 450 Household Housing Unit
4	Homeowner Home Rehabilitation	2015	2019	Affordable Housing		Affordable Housing	HOME: \$216,235	Homeowner Housing Rehabilitated: 4 Household Housing Unit
5	First-Time Homebuyer Assistance	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$298,701 HOME: \$242,411	Direct Financial Assistance to Homebuyers: 12 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Infrastructure 2	2015	2019	Non-Housing Community Development		Public Improvements and Infrastructure	CDBG: \$818,969	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7855 Persons Assisted
7	CDBG Public Services - Homeless	2015	2019	Homeless		Public Services	CDBG: \$352,555	Public service activities other than Low/Moderate Income Housing Benefit: 936 Persons Assisted
8	CDBG Public Services - Non Homeless Special Needs	2015	2019	Non-Homeless Special Needs		Public Services	CDBG: \$71,760	Public service activities other than Low/Moderate Income Housing Benefit: 270 Persons Assisted
9	CDBG Public Services - Fair Housing	2015	2019	Fair Housing		Public Services	CDBG: \$28,375	Public service activities other than Low/Moderate Income Housing Benefit: 375 Persons Assisted
10	ESG Homeless Emergency Shelter	2015	2019	Homeless		Homeless Shelter, Rapid Rehousing, and HMIS	ESG: \$111,260	Homeless Person Overnight Shelter: 834 Persons Assisted
11	ESG Homeless Rapid Rehousing	2015	2019	Homeless		Homeless Shelter, Rapid Rehousing, and HMIS	ESG: \$99,267	Tenant-based rental assistance / Rapid Rehousing: 24 Households Assisted
12	Homeless Management Information System	2015	2019	HMIS		Homeless Shelter, Rapid Rehousing, and HMIS	ESG: \$29,664	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Grant Planning and Administration	2015	2019	Planning and Administration		Grant Planning and Administration	CDBG: \$603,587 HOME: \$184,876 ESG: \$19,475	Other: 1 Other
14	Public Facilities 3	2015	2019	Non-Housing Community Development		Public Improvements and Infrastructure	CDBG: \$320,325	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4018 Persons Assisted
15	Public Facilities 2	2015	2019	Non-Housing Community Development		Public Improvements and Infrastructure	CDBG: \$73,697	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3131 Persons Assisted
16	Public Facilities 1	2015	2019	Non-Housing Community Development		Public Improvements and Infrastructure	CDBG: \$247,245	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7130 Persons Assisted

Table 3 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

For the 2019 Annual Action Plan, it is estimated that Snohomish County Consortium 2019 CDBG, HOME, and ESG projects will provide affordable housing to 119 renter households and 466 homebuyer and homeowner households. Of the 219 renter households, it is estimated that 101 will

be extremely low-income, 18 will be low-income, and 0 will be moderate income. Of the 466 homebuyer and homeowners households, it is estimated that 289 will be extremely low-income, 171 will be low-income, and 6 will be moderate income.

Goal Descriptions

1	Goal Name	Rental Housing
	Goal Description	Preserve, maintain, increase, and provide accessibility improvements for rental units that are affordable to households with incomes at or below 60% of the area median income, with at least 90% of the units for households with incomes at or below 50% of the area median income and no more than 10% of the units for households with incomes above 50% and at or below 60% of the area median income. Activities anticipated to include acquisition, rehabilitation, and/or new construction. There is a need for rental housing that is affordable among all population types and households sizes in the county, with particular needs identified for small units, seniors, persons with physical and cognitive disabilities, persons with mental health illnesses, individuals and families experiencing homelessness, homeless unaccompanied youth and parenting youth up to age 24, singles, households with children including single parent families, large families, and refugees.
2	Goal Name	Tenant-Based Rental Assistance
	Goal Description	Provide tenant-based rental assistance to persons experiencing homelessness or at-risk of homelessness, including individuals, families, unaccompanied youth, and/or persons with special needs.
3	Goal Name	Homeowner Minor Home Repair
	Goal Description	Provide health- and safety-related minor home repairs to homeowners with incomes at or below 50% of the area median income who are elderly and/or living with disabilities to help them stay in their homes and to help maintain the current housing stock.
4	Goal Name	Homeowner Home Rehabilitation
	Goal Description	Provide housing rehabilitation loans to low- and moderate-income homeowners with incomes at or below 80% of the area median income to help them stay in their homes and to help maintain the current housing stock.

5	Goal Name	First-Time Homebuyer Assistance
	Goal Description	In order to increase homeownership by low- and moderate-income households, provide financing assistance for, and develop housing units for purchase by, first-time homebuyers with incomes at or below 80% of the area through purchase or downpayment assistance programs, self-help construction programs, and manufactured housing.
6	Goal Name	Infrastructure 2
	Goal Description	Support up to ten other infrastructure projects, including but not limited to, water/sewer projects, flood drain improvements, and other flood mitigation needs to principally benefit low- and moderate-income households.
7	Goal Name	CDBG Public Services - Homeless
	Goal Description	Provide services for persons experiencing homelessness or at-risk of becoming homeless, including individuals, families, unaccompanied youth, and/or persons with special needs.
8	Goal Name	CDBG Public Services - Non Homeless Special Needs
	Goal Description	Provide services to persons living with special needs to assist them to access, maintain or stabilize in their housing, optimize self-sufficiency, and support safe independent living in the community. Persons living with special needs include, but are not limited to, elderly and frail elderly persons, persons with disabilities, victims of domestic violence (inclusive of the HUD Continuum of Care definition), persons with mental illness, persons with alcohol or other drug addictions, and persons living with HIV/AIDS.
9	Goal Name	CDBG Public Services - Fair Housing
	Goal Description	Provide fair housing education and counseling services to low- and moderate-income persons.
10	Goal Name	ESG Homeless Emergency Shelter
	Goal Description	Provide shelter operations to provide a safe place to stay and services to assist persons experiencing homelessness, including individuals, families, unaccompanied youth, and/or persons with special needs, in transitioning from shelter to housing and assistance in addressing their other needs.

11	Goal Name	ESG Homeless Rapid Rehousing
	Goal Description	Provide rent assistance and housing search and stability services to persons experiencing homelessness, including individuals, families, unaccompanied youth, and/or persons with special needs, who are staying in emergency shelters or assisted with an emergency motel voucher, transitional housing, and staying in places not meant for human habitation.
12	Goal Name	Homeless Management Information System
	Goal Description	Provide support for Homeless Management Information System costs for required data collection and reporting.
13	Goal Name	Grant Planning and Administration
	Goal Description	As the grant recipient and lead agency of the Snohomish County Consortium, Snohomish County will undertake required CDBG, HOME, and ESG grant planning and administration activities.
14	Goal Name	Public Facilities 3
	Goal Description	Support acquisition, construction and/or rehabilitation of up to three public facilities which will principally benefit low- and moderate-income households, including but not limited to, youth centers, child care centers, health facilities, senior centers, and food banks.
15	Goal Name	Public Facilities 2
	Goal Description	Support acquisition, construction and/or rehabilitation of up to three public facilities which principally benefit low- and moderate-income households, special needs populations, the homeless and those at risk of homelessness or abuse, and other presumed benefit populations.
16	Goal Name	Public Facilities 1
	Goal Description	Support construction and/or rehabilitation of up to three public facilities which serve to remove material or architectural barriers to the mobility or accessibility of elderly persons and severely disabled adults.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The project information below provides a concise summary of the activities that will be undertaken during the upcoming year to address priority needs and goals established in the Strategic Plan of the 2015-2019 Consolidated Plan. It includes a project list, a narrative describing allocation priorities and any obstacles to addressing underserved needs, and project description summaries.

#	Project Name
1	Town of Darrington - Montague Avenue Waterline 2019
2	Town of Darrington - Mountain Loop Highway/Riddle Street Waterline
3	Stillaguamish Senior Center - 2019 Rehabilitation Project
4	Town of Index - Water System Sustainability, Phase I
5	Town of Darrington - Well Head #3 Protection Fencing
6	Sky Valley Food Bank - Sky Valley Food Bank Expansion
7	Snohomish County Parks, Recreation and Tourism - Wenberg Park Architectural Barriers Removal
8	Edmonds Public Facilities District - Barrier Removal ECA Auditorium
9	Homage Senior Services - Minor Home Repair
10	Parkview Services - Parkview Homeownership X
11	Everett Housing Authority - Baker Heights Town Homes
12	Cocoon House - Central and East Shelters
13	Housing Hope - Homeless Services
14	Housing Hope - Teen and Young Parent Program
15	Snohomish County Legal Services - Legal Assistance
16	YWCA of Seattle-King County-Snohomish County - Families in Transition
17	Catholic Community Services - Pregnant & Parenting Housing Program
18	Domestic Violence Services of Snohomish County - Domestic Violence Services
19	Mercy Housing Northwest - Senior Housing Support Services
20	Volunteers of America - Fair Housing Education and Counseling
21	ESG Rapid Rehousing, Emergency Shelter, HMIS, and Grant Administration
22	CDBG Planning & Administration
23	HOME Planning & Administration
24	Homage Senior Services - Tenant Accessibility Program
25	Rental Housing Project - TBD
26	YWCA of Seattle-King-Snohomish County - Pathways to Stability TBRA Program
27	Everett - Housing Hope - New Century/Aspenwood Rehab
28	Everett - HomeSight - Homebuyer Assistance Program
29	HomeSight - Puget Sound Homeownership
30	Everett - Community Housing Improvement Program (CHIP)

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities for these activities are according to the allocation plan for Snohomish County Consortium CDBG, HOME, and ESG funds as set forth in SP-25 of the Strategic Plan of the 2015-2019 Consolidated Plan. The number of activities that may be undertaken are limited by the amount of CDBG, HOME, and ESG funds available. For information on allocation of City of Everett and City of Marysville CDBG grants funds, see the Participating Grantee CDBG Template for each of those jurisdictions.

CDBG:

- 20% of annual grant plus up to 20% of current year program income for grant planning and administration,
- 15% of annual grant plus up to 15% of prior year program income for public service projects,
- 55% of balance of grant funds for public facility and infrastructure projects, and
- 45% of balance of grant funds for housing projects.

HOME:

- 10% of annual grant plus 10% of current year program income for grant planning and administration,
- Up to 5% of grant for Community Housing Development Organization operating costs,
- 21% of annual grant for housing projects and programs selected through City of Everett process based on interlocal agreement, and

ESG:

- 7.5% of annual grant for grant administration, and

Balance of annual grant to be used for emergency shelter, rapid rehousing, and Homeless Management Information System costs. Current allocation percentage is 38.2% of total for rapid rehousing, 42.8% of total for shelter, and 11.4% for HMIS. The allocation priorities and percentages may be adjusted over the upcoming five years as ongoing consultation with the Continuum of Care is required regarding allocation of these funds.

AP-38 Project Summary

Project Summary Information

1	Project Name	Town of Darrington - Montague Avenue Waterline 2019
	Target Area	
	Goals Supported	Infrastructure 2
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$462,221
	Description	Professional services and construction costs associated with replacement of approximately 2,055 lineal feet of 2 inch pvc water main with 8 inch ductile iron water main along with approximately 32 service hook-ups and 5 new fire hydrants. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1,585
	Location Description	Montague Avenue from Seeman Street to Darrington Street, Darrington, WA 98241. Census Tract 053700, Block Group 1 with a LMI of 64.98%.
	Planned Activities	See project description above.

2	Project Name	Town of Darrington - Mountain Loop Highway/Riddle Street Waterline
	Target Area	
	Goals Supported	Infrastructure 2
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$247,909
	Description	Professional services and construction costs associated with design and replacement of approximately 1,040 lineal feet of 2 inch pvc water main with 8 inch ductile iron water main along with approximately 9 service hook-ups and 1 new fire hydrant. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1,585
	Location Description	Mountain Loop Highway from Seeman Street to Riddle Street and Riddle Street from Mountain Loop Highway to Montague Avenue, Darrington, WA 98241. Census Tract 053700, Block Group 1 with a LMI of 64.98%
3	Planned Activities	See project description above.
	Project Name	Stillaguamish Senior Center - 2019 Rehabilitation Project
	Target Area	
	Goals Supported	Public Facilities 2
	Needs Addressed	Public Facilities

	Funding	CDBG: \$73,697
	Description	Professional services and construction costs associated with replacement of the existing Main Hall roof, kitchen cabinetry and front lobby flooring. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	3,131 persons, at least 51% of whom are low- and moderate-income.
	Location Description	18308 Smokey Point Blvd, Arlington, WA 98223.
	Planned Activities	See project description above.
4	Project Name	Town of Index - Water System Sustainability, Phase I
	Target Area	
	Goals Supported	Infrastructure 2
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$83,432
	Description	Professional services and construction costs associated with the design and replacement of water meters and valves on the existing pipes. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	965 persons.
	Location Description	Index, WA 98256. Census designated Low-Mod Place located in Census Tract 053801, Block Group 3 with a LMI of 55.96%
	Planned Activities	See project description above.
5	Project Name	Town of Darrington - Well Head #3 Protection Fencing
	Target Area	
	Goals Supported	Infrastructure 2
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$25,406
	Description	Purchase and installation of approximately 775 feet of 11 gage KB chain link fencing along with a 12 foot double swing gate. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1,585 persons.

	Location Description	Mountain Loop Highway, Darrington, WA 98241. Census Tract 053700, Block Group 1 with a LMI of 64.98%. Parcel #32092400304200.
	Planned Activities	See project description above.
6	Project Name	Sky Valley Food Bank - Sky Valley Food Bank Expansion
	Target Area	
	Goals Supported	Public Facilities 3
	Needs Addressed	Public Facilities
	Funding	CDBG: \$320,325
	Description	Professional services and construction costs associated with expanding the food bank to provide more space. The project includes construction of a roof over the freezer/cooler area and an upgrade to the walk-in cooler. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	4,018 persons, at least 51% of whom are low- and moderate-income.
	Location Description	233 Sky River Parkway, Monroe, WA 98272.
	Planned Activities	See project description above.
	Project Name	Snohomish County Parks, Recreation and Tourism - Wenberg Park Architectural Barriers Removal

7	Target Area	
	Goals Supported	Public Facilities 1
	Needs Addressed	Public Facilities
	Funding	CDBG: \$171,165
	Description	Professional services and construction costs associated with rehabilitation of the existing restroom facility located within the day-use area of Wenberg County Park at Lake Goodwin. Rehabilitation will include removal of architectural barriers from the building to bring the restrooms up to ADA standards. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	3565 Persons.
	Location Description	15430 E Lake Goodwin Rd, Stanwood, WA 98292.
8	Planned Activities	See project description above.
	Project Name	Edmonds Public Facilities District - Barrier Removal ECA Auditorium
	Target Area	
	Goals Supported	Public Facilities 1
	Needs Addressed	Public Facilities
	Funding	CDBG: \$76,080

	Description	Professional services and construction costs associated with removal of architectural barriers in the Edmonds Center for the Arts auditorium. The project will restore an accessibility crossover aisle to the existing ADA accessible seating. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs, and for contingency funds should the project sponsor request contingency funds from the County under the approved Contingency Fund Policy.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	3565 Persons.
	Location Description	410 4th Ave. N, Edmonds, WA 98020.
	Planned Activities	See project description above.
	9	
	Project Name	Homage Senior Services - Minor Home Repair
	Target Area	
	Goals Supported	Homeowner Minor Home Repair
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$821,483
	Description	The program will provide health and safety repairs to homes owned and-occupied by low-income elderly persons and persons with disabilities with incomes at or below 50% of the area median income. Priority is given to households earning at or below 30% of area median income. Program serves homeowners residing in Snohomish County, outside the Cities of Everett, Marysville, and the King County portion of Bothell. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs and for contingency funds if needed.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	450 low-income elderly persons and persons with disabilities.
	Location Description	5026 196th St SW, Lynnwood, WA. County-wide, outside the cities of Everett, Marysville, and outside the King County portion of Bothell.
	Planned Activities	See project description above.
10	Project Name	Parkview Services - Parkview Homeownership X
	Target Area	
	Goals Supported	First-Time Homebuyer Assistance
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$255,710 HOME: \$86,897.92

	Description	Project will provide purchase assistance to eight (8) low-income first-time homebuyers where at least one member of the household has a permanent disability as defined by the Americans with Disabilities Act of 1990. Assistance will be provided through second or third mortgages up to \$50,000 per household at zero percent interest with no monthly or annual payments. Repayment would be due at time of resale, refinance, or transfer of property. Recaptured funds including amount of purchase assistance and any shared appreciation will be used to provide additional loans to future low-income first-time homebuyers. Assistance will be provided to households with incomes at or below 80% of the area median income (AMI); it is anticipated that some households served will have incomes at or below 50% of the AMI. Parkview Services will also provide homebuyer education and housing counseling services to participants with other funds. Funding amount reflects actual \$86,897.92 in PY 2018 HOME program income and \$40,000 in estimated CDBG program income anticipated to be received in the 2019 PY. Any additional HOME PI collected through the end of 2018 PY will be allocated to this activity contingency upon receipt. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs.
	Target Date	10/15/2020
	Estimate the number and type of families that will benefit from the proposed activities	8 households with incomes at or below 80% of the area median income.
	Location Description	Scattered sites county-wide outside the cities of Everett and Marysville, and the King County portion of Bothell. The HOME Program Income funds may be used county-wide and in the City of Marysville.
	Planned Activities	See project description above.
11	Project Name	Everett Housing Authority - Baker Heights Town Homes
	Target Area	
	Goals Supported	Rental Housing
	Needs Addressed	Affordable Housing

	Funding	HOME: \$500,000
	Description	Funds will be used for acquisition and new construction development of 153 rental housing units, as part of the required replacement units for EHA demolition of 244 Baker Height Public Housing units, per HUD Section 18 program. The project will include 81 one-bedroom, 48 two-bedroom, and 24 three-bedroom units. The project will include 78 units affordable to households with incomes at or below 30% of the Area Median Income (AMI), 34 units affordable to households with incomes at or below 40% of AMI, and 41 units affordable to households with incomes at or below 50% of AMI. EHA plans to provide a number of units for homeless McKinney Vento students/families enrolled in the Everett Public Schools. EHA is exploring various financing models for this revised development plan.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	The project will include 78 units affordable to households with incomes at or below 30% of the area median income, and 41 units affordable to households with incomes at or below 50% of the area median income. Everett Housing Authority plans to provide a number of units for homeless McKinney Vento students/families enrolled in the Everett Public Schools.
	Location Description	The project is located in north Everett, 2750 14th St., Everett, WA 98201.
	Planned Activities	The project may include acquisition, refinancing of bridge loans, new construction and/or related development activities. It is anticipated that four units will be HOME-assisted.
12	Project Name	Cocoon House - Central and East Shelters
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$54,000

	Description	The project will provide emergency shelter with case management and supportive services to homeless teens to increase safety and stability. The overall goal is for teens to reunite with family or locate another safe and desirable housing option.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 184 homeless teens ages 12 to 17.
	Location Description	2929 Pine Street, Everett, WA 98201. County-wide. Emergency shelter sites are located in Everett and Monroe.
	Planned Activities	It is anticipated that CDBG funds will be used to provide case management and other support staff.
13	Project Name	Housing Hope - Homeless Services
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$128,013
	Description	The project will provide affordable housing and comprehensive support services to families experiencing homelessness and previously homeless individuals with disabilities. Overall goals are obtaining and maintain permanent housing, increase life skills, and increase self-sufficiency.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will serve approximately 140 homeless families including 29 previously homeless individuals with disabilities.

	Location Description	10 Housing Hope Facilities in Snohomish County (Everett, Arlington, Sultan, Monroe and Stanwood).
	Planned Activities	Family support services and employment services for homeless families and previously homeless individuals residing at the designated 104 units of permanent housing.
14	Project Name	Housing Hope - Teen and Young Parent Program
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$41,224
	Description	The project provides affordable housing with comprehensive support services to homeless pregnant and parenting teens and young parents ages 16 to 24 and their children. The overall goals are to increase housing stability and self-sufficiency.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 29 households, consisting of homeless pregnant or parenting teens or young parents ages 16 to 24 and their children (75 persons).
	Location Description	New Century Village Apartments, 2505/2507 Howard Avenue, Everett, WA 98203
	Planned Activities	The CDBG funds are anticipated to be used to provide family support services for the program.
15	Project Name	Snohomish County Legal Services - Legal Assistance
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$39,990

	Description	The project will provide legal advice to homeless or imminently homeless persons who are facing eviction or who have a debt-related barrier to accessing housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	250 homeless or imminently homeless persons.
	Location Description	County-wide. Services will be delivered primarily in Everett; at the Snohomish County Courthouse, and at the agency's downtown Everett office location.
	Planned Activities	The CDBG funds are anticipated to be used to provide legal staff and related operating and maintenance costs for the program.
16	Project Name	YWCA of Seattle-King County-Snohomish County - Families in Transition
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$49,339
	Description	The project will provide home-based case management and individualized support services to low-income, homeless, single parents ages 18 and older with disabilities and their dependent children in permanent supportive housing. The overall goals are to increase self-sufficiency, economic stability, and maintain permanent housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 14 homeless, low-income, single parents ages 18 and older with disabilities and their dependent children (35 persons in total).

	Location Description	Agency Office: 3301 Broadway Ave, Suite A, Everett, WA 98201. Services provided at 12 permanent supportive housing units in various locations in Snohomish County.
	Planned Activities	It is anticipated that CDBG funds will be used to provide case management staff and related operating costs of the program.
17	Project Name	Catholic Community Services - Pregnant & Parenting Housing Program
	Target Area	
	Goals Supported	CDBG Public Services - Homeless
	Needs Addressed	Public Services
	Funding	CDBG: \$39,989
	Description	The project will provide supportive housing with case management services to homeless adults who are pregnant, parenting, or in verifiable reunification with their children who are currently in chemical dependency treatment or have been in treatment within the past year. The overall goal is to reduce homelessness, increase self-sufficiency, and move households towards permanent housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 18 homeless adults who are pregnant, parenting, or in verifiable reunification and their children, for a total of approximately 42 persons.
	Location Description	1918 Everett Avenue, Everett, WA 98201. County-wide. Housing sites are located at scattered sites in Snohomish County, outside the cities of Everett and Marysville and outside the King County portion of Bothell.
18	Planned Activities	It is anticipated that CDBG funds will be used to provide case management services for the program.
	Project Name	Domestic Violence Services of Snohomish County - Domestic Violence Services
	Target Area	

	Goals Supported	CDBG Public Services - Non Homeless Special Needs
	Needs Addressed	Public Services
	Funding	CDBG: \$52,000
	Description	The project will provide a continuum of services to victims of domestic violence and their children including a 24-hour hotline, community-based support groups, and confidential emergency shelter where participants receive advocacy, housing stability, and other support services to enhance their safety, self-sufficiency, and ability to obtain permanent housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 140 adults with their children who are victims of domestic violence who are predominately low- and moderate-income (230 persons).
	Location Description	DVSSC 24-hour Hotline: (425) 259-2827. DVSSC Administrative Offices: (425) 259-2827, P.O. Box 7, Everett, WA 98206. County-wide. Service locations are confidential.
	Planned Activities	It is anticipated that CDBG funds will be used for shelter staff to provide support services and advocacy.
19	Project Name	Mercy Housing Northwest - Senior Housing Support Services
	Target Area	
	Goals Supported	CDBG Public Services - Non Homeless Special Needs
	Needs Addressed	Public Services
	Funding	CDBG: \$19,760
	Description	The project will provide on-site service coordination and group programming for low-income elderly residents at two affordable senior housing properties in rural Snohomish County. The overall goals are to enable seniors to age in place and maintain independence as long as possible.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	37 low-income senior households.
	Location Description	Agency administrative office: 2505 Third Avenue, Suite 204, Seattle, WA 98212. Services to be provided at two senior housing properties in Lake Stevens and Snohomish.
	Planned Activities	It is anticipated that the CDBG funds will be used for staffing for a Community Health Promoter to provide both group programming and one on one assistance in the areas of health and wellness, housing stability, and community involvement.
20	Project Name	Volunteers of America - Fair Housing Education and Counseling
	Target Area	
	Goals Supported	CDBG Public Services - Fair Housing
	Needs Addressed	Public Services
	Funding	CDBG: \$28,375
	Description	The project will provide fair housing education, counseling, and referral services to homeless persons in Snohomish County, and to persons, at least 51% of whom are low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	375 homeless and low- and moderate-income individuals.
	Location Description	Administrative Office County-wide, outside the cities of Everett and Marysville.
	Planned Activities	It is anticipated that CDBG funds will be used to provide a portion of the staffing, supply, and operating costs of the program.

21	Project Name	ESG Rapid Rehousing, Emergency Shelter, HMIS, and Grant Administration
	Target Area	
	Goals Supported	ESG Homeless Emergency Shelter ESG Homeless Rapid Rehousing Grant Planning and Administration Homeless Management Information System
	Needs Addressed	Homeless Shelter, Rapid Rehousing, and HMIS Grant Planning and Administration
	Funding	ESG: \$259,666
	Description	Rapid Rehousing (RRH) housing search and stabilization services and tenant-based rental assistance to rapidly re-housing homeless individuals and families into permanent housing. Emergency shelter (ES) facilities operating costs and supportive services. Homeless Management Information System (HMIS) costs for required data collection and reporting activities. County administration costs for required grant administration activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 24 households who are extremely low-income and homeless (residing in emergency shelters, places not meant for human habitation, or fleeing domestic violence) will receive rapid rehousing assistance through Catholic Community Services Western Washington. Approximately 439 homeless households (834 persons) will be served in emergency shelter facilities operated by Cocoon House, Domestic Violence Services of Snohomish County, Housing Hope, and the YWCA. N/A for HMIS and Grant Administration.

	Location Description	Rapid re-housing is provided at scattered sites throughout the county. Emergency shelters are located in Everett, Lynnwood, and Stanwood and a confidential location for the domestic violence shelter.
	Planned Activities	<p>Rapid rehousing households will be provided with housing search, placement, and other assistance, including case management services, and short- and medium-term rental assistance under a graduated rental subsidy to ensure housing stability prior to exit. Persons served through emergency shelter facilities will receive safe shelter with case management, connection to resources, and other essential services. HMIS activities include data entry, data quality, and reporting. Eligible grant administration costs include: 1) overall program management, coordination, monitoring, and evaluation, 2) providing training on ESG requirements, 3) preparing and amending the ESG and homeless-related sections of the Consolidated Plan, and 4) carrying out required environmental review responsibilities. The allocated cost for ESG Administration falls within the allowed rate of 7.5% of the 2019 ESG allocations.</p> <p>Of the \$259,666 in 2019 ESG funding, \$99,267 is allocated for rapid rehousing, \$111,260 for emergency shelter, \$19,475 for ESG administration, and \$29,664 for HMIS.</p>
22	Project Name	CDBG Planning & Administration
	Target Area	
	Goals Supported	Grant Planning and Administration
	Needs Addressed	Grant Planning and Administration
	Funding	CDBG: \$603,587
	Description	Funds will be used by Snohomish County to provide general management, oversight, and coordination of CDBG grant program.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	3000 Rockefeller Ave, Everett, WA 98201.
	Planned Activities	Eligible costs include: project selection process, contract development and management, monitoring, reporting and other compliance activities, engaging in citizen participation and consultation process, evaluating program performance, fulfilling program audit obligations, development of consolidated plan and annual action plan and other consolidated planning and reporting requirements, fair housing, and other eligible planning and administration activities. The cost of planning and administration activities falls within the allowed rate of 20% of 2019 CDBG allocation and PY 2019 CDBG program income. PY 2019 program income is estimated at this time. An additional allocation of 20% of any PY 2019 CDBG program income remitted to the County in excess of the estimated amount is also allocated to this activity, contingent upon receipt.
23	Project Name	HOME Planning & Administration
	Target Area	
	Goals Supported	Grant Planning and Administration
	Needs Addressed	Grant Planning and Administration
	Funding	HOME: \$184,876
	Description	Funds will be used by Snohomish County to provide general management, oversight, and coordination of the HOME grant program.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	3000 Rockefeller Avenue, Everett, WA 98201.
	Planned Activities	Eligible costs include: project selection process, contract development and management, monitoring, reporting and other compliance activities, engaging in citizen participation and consultation process, evaluating program performance, fulfilling program audit obligations, development of consolidated plan and annual action plan and other consolidated planning and reporting requirements, fair housing, and other eligible planning and administration activities. The cost of planning and administration activities falls within the allowed rate of 10% of 2019 HOME allocation and PY 2019 HOME program income. An additional allocation of 10% of any PY 2019 HOME program income remitted to the County in excess of the estimated amount is also allocated to this activity, contingent upon receipt.
24	Project Name	Homage Senior Services - Tenant Accessibility Program
	Target Area	
	Goals Supported	Rental Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$22,175

	Description	The program will provide accessibility modifications to rental units occupied by low-income households with persons with disabilities who have incomes at or below 60% of the area median income, and who are paying no more than 30% of their income for rent and utilities. The program will serve tenants residing in Snohomish County, outside the Cities of Everett, Marysville, and the King County portion of the City of Bothell. Snohomish County will use a portion of the funds allocated to this activity for activity delivery costs.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	20 low-income households with persons with disabilities who have incomes at or below 60% of the area median income.
	Location Description	5026 196th St SW, Lynnwood, WA. County-wide, outside the cities of Everett, Marysville, and outside the King County portion of Bothell.
	Planned Activities	See project description above.
25	Project Name	Rental Housing Project - TBD
	Target Area	
	Goals Supported	Rental Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$743,175
	Description	Funds will be used for the acquisition, rehabilitation, and/or new construction of rental housing units to preserve, maintain, or increase the number of rental units affordable to households with incomes at or below 60% of the area median income, with at least 90% of the units for households with incomes at or below 50% of the area median income. Once a specific project or projects is/are selected, a substantial amendment to this plan will be proposed with a 30-day public review and comment period.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	To be determined. At least 90% of the rental units must be affordable to households with incomes at or below 50% of the area median income and no more than 10% of the units may be affordable to households with incomes above 50% and at or below 60% of the area median income.
	Location Description	To be determined.
	Planned Activities	See project description above.
26	Project Name	YWCA of Seattle-King-Snohomish County - Pathways to Stability TBRA Program
	Target Area	
	Goals Supported	Tenant-Based Rental Assistance
	Needs Addressed	Affordable Housing
	Funding	HOME: \$100,000
	Description	Provide tenant-based rental assistance to households who are homeless or at risk of homelessness and have incomes at or below 30% or 50% of the area median income, with a priority for homeless households with children.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	70 households who are homeless or at risk of homelessness and have incomes at or below 30% or 50% of the area median income, with a priority for homeless households with children.
	Location Description	YWCA office location: 3301 Broadway Ave, Suite A, Everett, WA 98201. Units assisted: Scattered-sites, county-wide.
	Planned Activities	Assistance with security deposits, utility deposits, and other HOME-eligible tenant-based rental assistance costs.
	Project Name	Everett - Housing Hope - New Century/Aspenwood Rehab

27	Target Area	
	Goals Supported	Rental Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$203,222
	Description	HOME funds will be used to rehabilitate two buildings, New Century (a 10 unit property) and Aspenwood (a 9 unit property) for a total of 19 units. New Century provides one unit for a property manager and the remaining for low income households. Aspenwood provides six units for homeless households and three for very low/low income. Buildings are on the same parcel and owned by the same agency, Housing Hope. Siding, roof, gutters, and windows are to be replaced at both buildings, as well as sealcoating the parking lot at Aspenwood.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	18 low and very low income households.
	Location Description	2503 & 2505 Howard Avenue, Everett, WA 98203
28	Planned Activities	Rehabilitation of two rental buildings. Scope of work to include: siding, roofing, gutter, and window replacement as well as sealcoating the parking lot at Aspenwood. It is anticipated that one unit will be HOME-assisted.
	Project Name	Everett - HomeSight - Homebuyer Assistance Program
	Target Area	
	Goals Supported	First-Time Homebuyer Assistance
	Needs Addressed	Affordable Housing
	Funding	HOME: \$50,000

	Description	
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	One low- and moderate-income household.
	Location Description	Scattered sites throughout the City of Everett, including Urban Growth Area
	Planned Activities	Provide purchase assistance for one low-income household at or below 80% of the area median income.
29	Project Name	HomeSight - Puget Sound Homeownership
	Target Area	
	Goals Supported	First-Time Homebuyer Assistance
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$43,263 HOME: \$105,512.75

	Description	Provide purchase assistance to low- and moderate-income first-time homebuyers. Assistance will be provided through second or third mortgages up to \$50,000 per household at three percent deferred interest for 30 years with no monthly or annual payments. Repayment would be due at the time of resale, refinance, or transfer of property. Repaid funds including the amount of purchase assistance and any shared appreciation will be used to provide additional loans to future first-time homebuyers under the program. Assistance will be provided to households with incomes at or below 80% of the area median income; it is anticipated that some households served will have incomes at or below 50% of the area median income. HomeSight will also provide homebuyer education and housing counseling services to participants with other funds. Funding amount reflects actual \$105,512.75 in PY 2018 HOME program income and \$40,000 in estimated 2019 CDBG program income. Any additional HOME PI collected through the end of 2018 PY will be allocated to this activity, contingency upon receipt. Snohomish County will use a portion of CDBG funds allocated to this activity for activity delivery costs.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	3 households with incomes at or below 80% of the area median income.
	Location Description	Scattered sites county-wide outside the cities of Everett and Marysville, and the King County portion of Bothell, except for HOME which may also be used in Marysville.
	Planned Activities	See project description above.
30	Project Name	Everett - Community Housing Improvement Program (CHIP)
	Target Area	
	Goals Supported	Homeowner Home Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	HOME: \$216,235.33

Description	Program will provide low-interest loans to low- and moderate-income homeowners with incomes at or below 80% of the area median income in order to rehabilitate their homes. Assistance is provided in the form of deferred payment loans for 15 to 25 years, which accrue at 3% simple interest. Loan amounts typically range between \$7,500 and \$100,000, with an average loan of \$48,500. The CHIP program construction inspectors write a detailed bid specification for competitive bidding and monitor the program at no additional charge. Program income generated from loan interest payments and repayment of loans is used to provide additional loans under the program. Funding amount reflects award of \$131,795 in 2019 funds and \$81,218.33 in prior year program income; additional program income to be collected by this program through the end of the 2018 program year is also allocated to this activity, contingency upon receipt.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	4 low- and moderate-income homeowners with incomes at or below 80% of the area median income.
Location Description	City of Everett office location: 2930 Wetmore Avenue, 8th Floor, Wall Street Building, Everett, WA. Units assisted: scattered sites located within the City of Everett or within the City of Everett's Urban Growth Area.
Planned Activities	Homeowner home rehabilitation. See description above.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

2019 projects funded with Snohomish County Consortium CDBG, HOME, ESG and HOME and CDBG program income funds will serve the following geographic areas:

- Three rental housing capital projects are located in Everett.
- A program providing minor home repairs, two programs providing homeownership assistance, and one program serving tenants with disabilities will serve households Consortium-wide.
- A program providing homeowner home rehabilitation will serve households in Everett and the Everett Urban Growth Area.
- The public facility projects are located in Edmonds, Arlington, Monroe, and a Park in North Snohomish County.
- The infrastructure improvement projects are located in Darrington and Index.
- The public service, rapid rehousing, and emergency shelter projects generally serve people Consortium-wide.

Geographic Distribution

Target Area	Percentage of Funds

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Because the needs addressed by the Snohomish County Consortium exist throughout the county, the investment of CDBG, HOME, and ESG funds for housing and non-housing community development projects likewise support projects in locations throughout the county. Some projects benefit specific areas of the county, while others provide county-wide benefits. CDBG public facility and infrastructure projects that benefit all residents of an area, such as streets, sidewalks, water/sewer systems, and parks, serve areas that consist predominately of low- and moderate-income households. Based on current HUD criteria for Snohomish County Consortium areas outside the City of Everett and the City of Marysville, these are areas where at least 50.54% of the households are low- and moderate-income income, with the percentages updated by HUD annually. In addition, pursuant to an interlocal agreement, 21% of HOME funds received each year are set-aside for affordable housing projects selected by the City of

Everett. These projects benefit residents of the City of Everett, with some projects also benefiting residents of the City of Everett's Urban Growth Area.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The following is a summary of the one-year goals for Snohomish County Consortium CDBG, HOME, and ESG affordable housing activities in the 2019 program year. Activities include acquisition and construction of new rental housing, rehabilitation of existing rental housing units, homeowner home repair and rehabilitation, first-time homebuyer purchase assistance, and rapid re-housing rental assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	94
Non-Homeless	13
Special-Needs	470
Total	577

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	94
The Production of New Units	4
Rehab of Existing Units	467
Acquisition of Existing Units	12
Total	577

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Everett Housing Authority (EHA) and the Housing Authority of Snohomish County (HASCO) administer HUD Section 8 Housing Choice Voucher programs that provide rental assistance to very low-income and extremely low-income households in Snohomish County. EHA also manages public housing units and both EHA and HASCO own other units of assisted and affordable housing in Snohomish County. In addition to these activities, information is provided below on other actions planned by EHA and HASCO in the upcoming year to address the needs of public housing and to encourage public housing residents to become more involved in management and participate in homeownership.

Actions planned during the next year to address the needs to public housing

Housing Authority of Snohomish County (HASCO): Although HASCO has opted-out of public housing, our agency is still committed to providing safe, decent, sanitary affordable housing in Snohomish County through project basing of Section 8 vouchers.

- HASCO continues to operate a 30-unit development designated for people that are elderly and/ or have disabilities as rent-subsidized project-based voucher housing and operates the remaining units as affordable housing with below-market rents.
- HASCO switched six project-based vouchers from Maple Leaf Meadows to Twin Lakes Landing to enable the owner to leverage additional resources without reducing any affordable units available. HASCO will also consider project-basing special purpose vouchers.
- HASCO awarded 25 VASH PBVs to three projects with units coming on-line between 2018 and 2019.
- The owners at Athena and Fairview Apartment complexes opted out of providing subsidized units and HASCO received vouchers through HUD to continue subsidizing those families.
- HASCO plans to apply for new allocations of special purpose vouchers HUD anticipates making available.

Everett Housing Authority (EHA): Key initiatives to ensure the long-term availability of subsidized and affordable housing and improve the housing services to EHA's clients and those of its partners include the following:

- EHA began relocating tenants from the Baker Heights Public Housing development in 2017, following HUD's approval of a Section 18 application for the disposition of the property. EHA expects that it will have relocated more than half of the 244 tenant households by June 30, 2019, providing them with tenant protection vouchers to secure new assisted housing and paying appropriate relocation costs.
- EHA has applied for 9% LIHTC funding to construct replacement housing for approximately one third of the Baker Heights units, situated on a 3.6 acre parcel it will retain at the south end of the

development. Construction will be completed in two phases, beginning in mid-2019.

- EHA will look to replace the other two thirds of the Baker Heights units by acquiring properties over the next five years; management will begin this in earnest as market conditions allow.
- EHA will submit a Section 18 application to HUD for the disposition of 41 of the 44 Public Housing scattered sites, retaining the six-bedroom units for affordable housing use due to the demand for and low supply of such units in the market. Proceeds from the sale of the scattered sites will be used to purchase additional affordable housing.
- If HUD implements Federal legislation (HOTMA) to provide for an expansion of the Project-based Voucher Program, EHA will do so by up to 750 vouchers, partnering with other agencies, organizations, and the City of Everett, to provide project-based assistance and related supportive services for the homeless and other vulnerable populations.
- EHA will develop a competitive application to become a Moving to Work housing authority, allowing the agency to design and implement more cost-effective policies and procedures in the administration of its housing programs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HASCO plans to undertake the following activities to encourage its program residents to become more involved in management and participate in homeownership programs (since HASCO no longer offers a public housing program, these actions are related to all of our residents and clients):

- Continue to have a resident Commissioner on its six-member Board of Commissioners which provides an important voice on the Board and represents the interests of residents.
- Continue to have a Resident Advisory Board to assist in the development of the annual Public Housing Agency Plan.
- Continue to print and distribute a holiday newsletter for Section 8 Housing Choice Voucher Program participants. The newsletter is designed to inform residents of activities at HASCO and to provide information on ways residents can become involved in HASCO activities, such as the resident Board Commissioner position and the Resident Advisory Board.
- Continue to provide the Manufactured Home Replacement Program at two manufactured housing communities. The program replaces outdated pre-HUD code homes with HUD-code, emergency efficient manufactured homes.
- HASCO's Community Service Department (CSR) refers participants to job training programs with Goodwill, Farestart, JobCorps, ANEW and WorkSource.
- PBV participants at East Terrace have been linked to GED programs.
- HASCO is considering a local preference for families that voluntarily exit from the program due to income progression, to encourage higher income families to exit the program earlier than required to make more vouchers available to families on the waitlist.

EHA plans to undertake the following activities to encourage its program residents to become more involved in management and participate in homeownership programs:

- Encourage a broad spectrum of program participants to attend regular meetings of the EHA Resident Advisory Board to assist with the development of EHA's Public Housing Agency Plan.
- Encourage residents of properties with active resident councils to become involved with those councils.
- Keep residents informed of management activities and other agency updates through the distribution of newsletters and flyers.
- Continue to maintain an active caseload of Family Self-Sufficiency program participants.
- Continue partnerships with local agencies, such as Housing Hope, in order to promote homeownership options.
- As part of the plan to dispose of its Public Housing scattered-site units, EHA will encourage qualified residents to consider purchasing the property they live in.
- EHA will continue to develop and administer surveys of HCV and other housing program participants, using the survey data to develop plans and strategies to improve its customer service.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

This section summarizes the goals and activities that will be undertaken in program year 2019 to carry out the homeless strategy outlined in SP-60 Homeless Strategy in the Strategic Plan of the 2015-2019 Consolidated Plan and to serve the housing and supportive service needs of persons who are not homeless, but have other special needs.

Actions identified to be undertaken to carry out the homeless strategy are anticipated to help reduce and minimize the impact of homelessness on those currently experiencing homelessness, to continue progress towards ending homelessness, and to meet the multifarious needs with tailored services that support transition from homelessness into stable housing and increased self-sufficiency. The strategies and goals address the services that are needed to help people avoid becoming homeless in the first place and to prevent repeat episodes of homelessness. The goals also include local efforts to coordinate services for persons who are discharging from institutions of care. When packaged together, these goals support the creation of a high performing response and intervention system that addresses the complexities in coordinating with various systems of care and that addresses the vast array of services required to meet needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County has implemented a decentralized coordinated entry system for access to housing and services. There are ten (10) coordinated entry access sites located throughout the County jurisdiction including a telephone-based coordinated entry intake line that is operated by 2-1-1. A public coordinated entry website details the eligibility requirements, services available, and access points for coordinated entry. Coordinated Entry covers the entire County and is accessible to those least likely to have access, including persons with disabilities through outreach staff, behavioral health navigators, and law enforcement embedded social workers to link unsheltered high-barrier chronically homeless persons. Housing navigators are also available to meet with clients wherever necessary if mobility or transportation is a barrier. Coordinated Entry (CE) provides access to 3 different systems: 1) Homeless Housing Navigation; 2) Homelessness Prevention Navigation; and 3) Resources outside of the Coordinated Entry system. The CE assessments allow for a unique profile for each individual and household to include their characteristics and service needs. The use of CE has streamlined referrals to housing programs and ensures that those who are most vulnerable and have the highest service needs are matched with appropriate interventions. The County continues to work on streamlining and improving the coordinated entry system with a focus on developing policies and partnerships that will continue to ensure chronically homeless and highly vulnerable individuals and families have meaningful

access to the system.

The County continues to develop new programs and partnerships to reach out to the most vulnerable homeless individuals and families in the community: those who are chronically homeless, those who are high utilizers of emergency services and those who are living in encampments. Social service providers and mental health agency outreach staff continue to reach out to the chronically homeless and homeless encampments to connect them with the coordinated entry system for housing and services. For the past three years, the County has funded a pool of funds for local jurisdictions to access for their emergency first responders. The County will continue to work with housing agencies to promote Housing First and fair housing education with a focus on reducing barriers to housing for the most vulnerable individuals and families.

Snohomish County will continue to develop a coordinated entry system for individuals who are residing in institutions of care and meet the HUD definition of homelessness. A Social Security Outreach, Access, and Recovery (SOAR) coordinator was hired in early 2018 to provide system enhancements. Combining better coordination with institutions with SOAR will increase access to the disability income benefits programs administered by the Social Security Administration for eligible adults who are homeless and have a mental illness and/or a co-occurring substance abuse disorder. Many of the unsheltered homeless population fall into this category.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Coordinated Entry system ensures that homeless households residing in shelters are matched with appropriate interventions. Coordination with shelters will continue as common assessment tools and processes are implemented and streamlined to ensure more equitable and efficient access to housing and services by shelter residents. In 2019 Coordinated Entry Housing Navigator will provide intake and assessments at the largest single adult men's shelter in the County. The County has also invested in Rapid Rehousing programs at four shelters to include both families and youth, which are operated by Rapid Rehousing staff for the benefit of shelter residents exclusively.

In 2016 new partnerships developed between two of the family shelters receiving rapid rehousing dollars and a robust rapid re-employment program. In 2017, a third shelter serving survivors of domestic violence was added. The partnership goal is to provide the services and supports necessary to help participants get employed to increase their housing stability. Shelters will continue to be provided with more opportunities to assist rapid rehousing services for shelter residents. State and local funds are being prioritized for these interventions and shelter agencies, including shelters that serve families with children and households experiencing domestic violence. County staff provide shelters with the technical support needed to understand how to rapidly rehouse households from the homeless system. The County also continues to invest in developing more supported employment opportunities for households with higher service needs, including those who have been unemployed long-term and youth

through fostering collaborative partnerships that include mainstream employment services providers.

There are 632 total year round beds of emergency shelter and transitional housing reported in the 2017 Housing Inventory Chart. The inventory of emergency shelter includes facilities for families, single men, and single women as well as emergency motel vouchers, cold weather shelters and emergency shelter and services for households experiencing domestic violence. Shelter providers have identified permanent housing as the appropriate intervention for the vast majority of homeless households, so individuals and families applying to shelter are connected with the coordinated entry system so that they can be placed in permanent housing as quickly as possible. There were 2,473 year round beds of permanent housing available in 2018, including 1,569 permanent supportive housing beds, 398 rapid rehousing beds, and 5-6 other permanent housing beds.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

While most housing agencies utilize the Housing First model, the County will continue working with agencies over the upcoming year to provide ongoing training and support for Housing First to ensure that homeless households encounter low barriers to accessing housing programs including Rapid Rehousing. A recently updated Rapid Rehousing Guide mandates that no agency providing Rapid Rehousing Services screen households out due to prior evictions, criminal history or other barriers. The County continues to work with Rapid Rehousing agencies to ensure that they have the technical assistance and skills needed to successfully work with a diverse population of applicants and place them into housing as quickly as possible. Permanent housing projects and Rapid Rehousing projects will continue to be a priority for funding over the upcoming year.

The County currently allocates local funds to support a flexible fund for use by housing navigators and some local shelters in meeting the needs of homeless households and plans to allocate additional funding during the upcoming year. This fund allows housing navigators working with homeless households to provide short-term housing assistance and connections with tailored services necessary to resolve the households' immediate housing crisis and maintain housing stability. Local funds will continue to be prioritized for more Rapid Rehousing and tailored services connected to the coordinated entry system and to further develop the coordinated entry system of housing and services for young

heads of household and unaccompanied youth.

Shelters are provided with opportunities to assist those applying for shelter with rapid rehousing services. State and local funds are being prioritized for these interventions. County staff provides shelters with the technical support needed to understand how to rapidly rehouse households from the homeless system.

The County will also continue to invest in the implementation of a SOARS (SSI/SSDI Outreach, Access, and Recovery) system to ensure that disabled persons, including those are being discharged from institutions, are connected with social security benefits as quickly as possible so that they can have better access to housing opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The County will continue to work over the next year to streamline coordination between institutions, housing, and services to help prevent those being discharged from institutions from becoming homeless. The coordinated entry system of housing and services has been expanded to include homeless prevention navigators who work with those who are imminently homeless, including those with low income, to help them find ways to resolve their housing crisis and avoid becoming homeless through increasing income, resolving conflicts with landlords or family members, and connecting with civil legal services to prevent eviction, when necessary. Prevention navigators have access to a flexible fund that they can use to pay rents, program fees, etc. in order to stabilize housing or obtain housing. Prevention navigators also connect those at risk of homelessness to the supports that they need to improve housing stability for the long-term, including education, life skills, financial counseling and credit repair and affordable health care. Additionally, during 2016, the County created a new navigator position work with County correctional inmates who qualify as homeless under the HUD definition to connect them with coordinated entry. The County has also developed a services and tenant based rental assistance program for high utilizers of the jail who have behavioral health issues.

The County will continue to increase its investment in homeless prevention for low and extremely low income individuals and families over the next year. A combination of federal, state, local and private funds will be allocated to homeless prevention programs ranging from rental assistance to navigation, dispute resolution and legal services to prevent homelessness. An additional project started in 2015 funding a housing retention specialist to work with service providers. In 2017, this project was sustained through the support of local funds after the initial philanthropic funding ended. This project serves to build the capacity of service providers to negotiate with landlords and provide other conflict resolution

services necessary to stabilize their clients in the event that a housing crisis occurs during the course of their tenancy. These services provide support to increase housing retention and stabilization for formerly homeless individuals and families who are placed in the private rental market. In 2019 the County will continue to implement a SOAR (SSI/SSDI Outreach, Access, and Recovery) collaborative to assist disabled individuals with applying and getting approved for social security income.

Discussion

Non-Homeless Special Needs Activities: Planned 2019 CDBG and HOME activities to help address the housing and supportive service needs of person who are not homeless, but have other special needs include:

- Parkview Services – Parkview Homeownership X (See AP:35, Project #10)
- Homage Services of Snohomish County – Minor Home Repair Program (See AP 35, Project #9)
- Domestic Violence Services of Snohomish County – Domestic Violence Services (See AP-35, Project #18)
- Mercy Housing Northwest – Senior Housing Support Services (See AP-35 Project#19)
- Volunteers of America Western Washington – Fair Housing Education and Counseling Services (See AP 35, Project #20)
- Homage Senior Services - Tenant Accessibility Program (See AP:35, Project #24)

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

This section provides a brief summary of the actions the Consortium will take during the upcoming year to reduce public policy barriers that may exist for affordable housing and residential development consistent with SP-55 of the Strategic Plan of the 2015-2019 Consolidated Plan. While the primary factors driving the cost of housing are not within the control of the County or Consortium member governments, barriers may exist when the cost of housing or the incentive to develop, maintain, or improve affordable housing are negatively affected by public policies of the jurisdiction. Public policies include tax policies affecting land and other policies, land use controls, zoning ordinances, building codes, fees and charges, and policies that affect return on residential investment.

The local Comprehensive Plans of Snohomish County and Consortium members govern land use and development standards to be in compliance with the State of Washington's Growth Management Act. In coordination with the cities, the County adopted countywide planning policies to provide a framework for regional consistency; all local comprehensive plans must be consistent with the countywide planning policies. Both the Growth Management Act and the countywide planning policies require jurisdictions to plan for a diversity of housing types to meet a variety of needs and to provide housing opportunities for all economic segments of the population. The Housing Elements of the Comprehensive Plans include policies to encourage development of affordable housing and many jurisdictions have recently updated or are in the process of updating their Comprehensive Plans. Refer to MA-40 Barriers to Affordable Housing in the Market Analysis and SP-55 Barriers to Affordable Housing in the Strategic Plan of the Snohomish County Consortium 2015-2019 Consolidated Plan for additional information and strategy to overcome barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Consistent with the strategy outlined in SP-55 in the Strategic Plan of the Snohomish County Consortium 2015-2019 Consolidated Plan, in the upcoming program year, Snohomish County and Consortium members are continuing their commitment to overcoming cost barriers to developing and maintaining affordable housing for low- and moderate-income households in our community through the allocation of a portion of CDBG and HOME funds to help develop and maintain affordable housing. Snohomish County and Consortium members are also continuing to allocate local funds under the Snohomish County Affordable Housing Trust Fund to help with affordable housing needs. Snohomish County is also continuing to allocate of a portion of local funds generated under a sales tax program to help with affordable housing needs for persons with mental health and substance abuse challenges, and continuing administration of programs that provide reduced property taxes for property owners with limited incomes. Comprehensive planning and regional planning activities are also anticipated to

continue. In addition, it is anticipated that Alliance for Housing Affordability in Snohomish County will provide an avenue for education and collaboration on additional implementation strategies to overcoming barriers to affordable housing development.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section describes the Snohomish County Consortium's planned actions for the 2019 program year to carry out the following strategies outlined in the Strategic Plan of the 2015-2019 Consolidated Plan: 1) address obstacles to meeting underserved needs, 2) foster and maintain affordable housing, 3) reduce lead-based paint hazards, 4) reduce the number of poverty-level families, 5) develop institutional structure, and 6) enhance coordination.

Actions planned to address obstacles to meeting underserved needs

The main obstacle to meeting underserved needs is the limited funding available to address all of the needs in the community, particularly with sustained funding cuts in several federal, state, and local sources of funding. Snohomish County continues to provide local funding to help address affordable housing needs through its Affordable Housing Trust Fund program and Sales Tax program. Snohomish County continues to administer more recent sources of funding that have become available over the past few years to meet community needs, such as funding received under the Washington State Housing and Essential Needs (HEN) program and Systems Innovations Grants through the Bill and Melinda Gates Foundation Ending Family Homelessness Initiative. The Snohomish County Human Services Department will also continue to participate in various collaborative efforts and partnerships developed to help address underserved needs in the community for low-income persons, homeless persons, and persons with special needs.

Actions planned to foster and maintain affordable housing

The Snohomish County Consortium has awarded CDBG and HOME funds in the 2019 Annual Action Plan to help maintain the existing affordable housing stock in decent and safe condition. This includes funding for a homeowner home rehabilitation program, a homeowner minor home repair program, rehabilitation of two affordable rental housing complexes, and a program to assist with accessibility-related modifications for affordable rental units.

Actions planned to reduce lead-based paint hazards

In order to address the risk of lead-based paint hazards, Snohomish County requires projects and programs funded with CDBG, HOME, and ESG funds its administers to comply with lead-based paint regulations for rehabilitation work on structures built before 1978. Proposed projects are first reviewed for lead-based paint hazards during the application review process. If the project is selected for funding and lead-based paint is found to be a hazard, project sponsors are required to comply with the applicable federal lead-based paint requirements regarding reduction of the hazard. Funded projects and programs are monitored by Snohomish County Human Services Department staff to ensure compliance with the regulations, such as notification of lead-based paint hazards, performance of work

by certified workers according to acceptable procedures, and clearance of the work by certified inspectors. Project sponsors for the homeowner home rehabilitation and homeowner minor home repair programs assess lead hazard risks for homes rehabilitated and repaired under those programs and follow the requirements for homes found to be at risk.

Actions planned to reduce the number of poverty-level families

In order to help reduce the number of poverty-level families, the Snohomish County Human Services Department will continue the various activities outlined in Section SP-70 of the Strategic Plan of the Snohomish County Consortium 2015-2019 Consolidated Plan. The Department offers and coordinates with a wide array of human services programs designed to act synergistically as an integrated system to help our County's most vulnerable individuals and families move out of poverty toward optimal self-sufficiency. The services that are integrated on an individualized basis to help households advance toward their goals include, but are not limited to: alcohol and other drugs prevention, assessment, and treatment; children's and family services with an emphasis on wellness and early learning; veterans' assistance; mental health services; long term care and aging services; case management and home care to help seniors live independently; services for individuals with developmental disabilities; energy assistance, weatherization, minor home repair, and housing services; community services; and community development activities. Additionally, the HUD Section 3 program requires that grant recipients of CDBG and HOME funds provide job training, employment, and contracting opportunities for low-income residents in connection with contraction projects and activities in their neighborhoods to the greatest extent possible. The Department continues to effectively operate its Section 3 plan to ensure that these opportunities are made widely available to low-income residents of our communities.

Actions planned to develop institutional structure

Key strengths in the Snohomish County Consortium's institutional structure through which the Strategic Plan of the 2015-2019 Consolidated Plan is carried out continues to be the existence of a broad range of project sponsors for affordable housing and non-housing community development (public facilities, infrastructure improvements, public services) projects, two public housing authorities, ongoing local government and resident input through the Snohomish County Consortium's Technical Advisory Committee and Policy Advisory Board, local community planning processes particularly around housing and homelessness, and ongoing collaborative partnerships between the County, local governments, the Everett/Snohomish County Continuum of Care, public agencies, private non-profit organizations and faith-based organizations to address local housing and non-housing community development needs for low- and moderate-income persons.

In order to further develop institutional structure, as outlined in Section SP-40 of the Strategic Plan in the 2015-2019 Consolidated Plan, the Snohomish County Human Services Department will continue to collaborate with the housing development community to address the community's capacity to develop, own and operate affordable housing for elderly persons, persons with disabilities, and other persons

with special needs and will continue to participate in collaborations and initiatives to continue to strengthen the institutional structure for overcoming gaps and addressing priority needs in the homeless system and service delivery system.

Actions planned to enhance coordination between public and private housing and social service agencies

Planned actions include:

- Continued coordination through participation in various community partnerships and collaborative efforts,
- Continued coordination by service providers between clients and landlords,
- Continued operation of Renter Certification and Fair Housing program to assist renters being denied housing or with problematic rental histories to overcome this barrier in the rental housing market,
- Continued operation of the Landlord Engagement and Housing Retention Support projects to increase the capacity of service providers to negotiate with landlords,
- Continued implementation by the County of new state requirements for homeless programs to enhance landlord outreach, including landlord training opportunities and incentives,
- Continued encouragement of coordination between housing and service providers, where applicable, through the County's affordable housing application process,
- Continued implementation of coordinated entry housing navigators trained in housing and supportive resources through the Investing in Futures Initiative, and
- Continued allocation of flexible funds to assist with placement of homeless individuals and families in the private rental market, and
- Continued implementation between housing and service providers with mainstream employment services for income progression.

Discussion

Fair Housing: In the upcoming program year, Snohomish County will finalize and start implementation of a new 2017-2019 Fair Housing Action Plan to continue its efforts to affirmatively further fair housing. At the end of the program year Snohomish County will review progress made under the new Fair Housing Action Plan and report those outcomes in the CAPER.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

This section provides information on Snohomish County Consortium CDBG, HOME, and ESG program-specific requirements for the Annual Action Plan.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable. Snohomish County does not intend to use HOME funds for forms of investment

other than those described in 24 CFR 92.205 in the 2019 program year.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The Snohomish County HOME Homebuyer Program Guidelines for Resale and Recapture are attached as Appendix 1 to AP-90. The 2019 Action Plan includes two HOME-funded homebuyer activities, the HomeSight Puget Sound Homeownership program and Parkview Services - Parkview Homeownership 10 program. Both programs utilize the specific recapture guidelines found in Section 3 of the attached guidelines. The recapture requirements are included in the contract documents including: the HOME agreement with the agency, the Snohomish County required HOME Agreement between the agency and each homebuyer (which includes the specific guidelines found in Section 3), and the Snohomish County required HOME Homebuyer Deed of Trust Note (which includes details regarding calculation of shared appreciation and net proceeds).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The Snohomish County HOME Homebuyer Program Guidelines for Resale and Recapture are attached as Appendix 1 to AP-90. See Paragraph 2 above for additional information.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable. At this time, Snohomish County does not intend to use HOME funds for this purpose in the 2019 program year. Snohomish County intends to develop and adopt refinancing guidelines which would then permit this type of activity in the future.

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

Emergency Solutions Grant written standards are attached as Appendix 2 to AP-90. They are included as part of the Continuum of Care written standards.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Coordinated Entry (CE) system incorporates uniform screening and assessment, prioritization and program matching, and connections to mainstream services to help those seeking housing and/or services access appropriate programs more efficiently. It promotes a community-wide commitment to the goal of ending homelessness; promotes access to and effective utilization of

mainstream programs; and optimizes homeless individuals' and families' self-sufficiency. The CE system provides multiple points for access and appropriate assessment for homeless individuals and families, while maintaining standardized processes and tools.

The standardized Intake Assessment is administered by 10 sites (throughout the County in rural and urban areas) and is the first-step assessment; it gathers basic household characteristics and determines next-step referral needs. CE sites tasked with serving a pathway population (veterans, unaccompanied youth, and victims of domestic violence) were selected for their experience and expertise in serving the specific population. Households at imminent risk of homelessness are referred to a prevention navigator; literally homeless households are referred to a homeless housing navigator. Navigation sites are managed by the County and partners.

A standardized Housing Assessment determines eligibility and prioritization for placement in rapid rehousing, transitional housing, and permanent supportive housing. Chronically homeless households with the longest lengths of homelessness, most severe service needs, and highest vulnerabilities are prioritized. High service needs include medical fragility, high utilization of crisis/emergency services, tri-morbidity, and other vulnerability factors (threat of victimization, unsheltered children, pregnancy, etc.)

The CE system includes specialty navigators, including employment navigators for mainstream employment services, navigators in middle and high schools, and behavioral health navigators who provide outreach and culturally competent services to homeless individuals and families who are struggling with mental illness and/or co-occurring mental illness and chemical dependency.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
- The County conducts a competitive application process for ESG funds. The County issues a funding notice that was published in the Everett Herald and distributed via the County's Housing and Community Development and Community Services Continuum of Care distribution lists, and posts the notice on the County's webpage. An array of organizations are included on the distribution lists; faith-based and non-profit organizations, Snohomish County Consortium local governments, public housing authorities, and other organizations. The County staff holds an application workshop for interested applicants.
 - County staff conducts a technical review of applications, while the Technical Advisory Committee (TAC) reviews and scores applications using objective criteria. The TAC is made up of city, town, county, and community representatives. The TAC makes funding recommendations to the Policy Advisory Board (PAB).
 - The PAB reviews TAC recommendations and makes funding recommendations to the Snohomish County Council. The recommendations are included in the Draft Annual Action Plan that is published for a 30-day public review and comment period.
 - The County Council approves the ESG awards as part of the Annual Action Plan approval

process. Any comments received during the public review and comment period are considered before approval of the Annual Action Plan.

- Once approved, the Annual Action Plan is submitted to HUD for a program year start date of July 1 and a contract is executed between HUD and the County for the ESG funds. The County issues award letters and subcontracts with the organizations receiving the funds.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The County meets the requirement in the following ways:

- The CoC Board has a formerly homeless person as a board member. The Board is involved in activities, such as setting ESG performance benchmarks, planning priorities, and is consulted on ESG allocations. They are also responsible for the activities under the CoC Program Interim Rule.
 - The County's Human Services Department is a Community Action Agency, and as such is responsible for a Low Income Needs Assessment, which includes interviewing people who are experiencing homelessness or are at-risk of homelessness. The Low Income Needs Assessment is used in the Consolidated Plan and in CoC planning to provide input on the needs of persons who are homeless or at-risk of homelessness, in addition to other low-income population needs.
 - Information is gathered on needs during the Annual Point-in-Time count through a survey tool, and during the annual Project Homeless Connect. The input and information gathered from individuals through these methods helps define planning and policy, in addition to the participation of homeless/formerly homeless person on the CoC Board which makes recommendations for certain funding and influences homeless policy.
5. Describe performance standards for evaluating ESG.

The County's CoC and HMIS staff developed ESG performance standards as part of the process of complying with the new ESG and CoC Interim Rules and it was done in consultation with the ESG agencies and CoC. The performance standards included:

- Emergency shelter projects reducing their length of stay by 10% per year until the length of stay is less than 20 days, and increasing their rate of exit to permanent housing by 20% per year until the rate is 80%.
- Rapid rehousing projects increasing the percent of participants who are housed in less than 14 days by 20% per year, and decreasing the number of participants who return to homelessness 6 months after a successful exit to permanent housing by 5% per year until the rate is less than 15%.

The CoC Board has a standing committee – the Data and Analysis Committee – which proposed

specific performance benchmarks for the CoC. The FY2018 Performance Measures approved by the CoC:

1. Reduce the average length of time persons remain in homeless housing projects by 20%: Goal – Less than 20 days
2. Returns to homelessness: Reduce returns to homelessness within 12 months by 20%: Goal – Less than 5%
Reduce returns to homelessness within 6 months by 20%: Goal – Less than 5%
3. Increase percentage of households who exit to permanent housing by 20%: Goal – 80%
4. Maintain percentage of households who remain in *permanent supportive housing* or *other permanent housing*: Goal – Greater than 90%
5. Increase the percentage of adults who increase their total income from enrollment to exit by 20%: Goal – Greater than 75%
6. Reduce the average number of days for households to move into permanent housing (*permanent housing* and *permanent supportive housing*) by 10%: Goal - Less than 14 days. In addition, The Data and Analysis Committee has established population and program type specific benchmarks.

CDBG Overall Benefit Period: For CDBG, the Snohomish County Consortium has selected a three-year overall benefit period to determine compliance with the requirement that at least 70% of CDBG funds are used to benefit low- and moderate income persons. The three-year period includes the 2017, 2018, and 2019 program years.

HOME Project Selection Process: The County conducts a competitive application process for HOME funds. Eligible applicants include non-profit organizations, public housing authorities, local governments, Community Housing Development Organizations (CHDOs) and for-profit entities. Applications with more detailed information are available on-line at <https://snohomishcountywa.gov/754/Housing-Projects> or by contacting Jackie Anderson, Division Manager, Snohomish County Housing and Community Services at jackiem.anderson@snoco.org.

Pursuant to an interlocal agreement, 21% of the HOME funds received each year by the Snohomish County Consortium are set aside for City of Everett affordable housing projects. The project selection process for these funds is conducted by the City of Everett, with final approval by the County. The City of Everett follows its citizen participation plan and coordinates with the County to ensure that county-wide citizen participation requirements are met. For additional details on the City of Everett's application and project selection process for these set aside funds, contact Ms. Rebecca McCrary, Housing and Community Development Program Manager, at RAMcCrary@everettwa.gov.